ROCKY VIEW COUNTY

BYLAW C-8707-2026

A bylaw of Rocky View County, in the Province of Alberta, to provide emergency management functions in accordance with the *Municipal Government Act*, the *Emergency Management Act*, and the *Local Authority Emergency Management Regulation*.

WHEREAS Council may pass bylaws under the *Municipal Government Act* respecting the safety, health, and welfare of people and the protection of people and property;

AND WHEREAS Council is required under the *Emergency Management Act* and *Local Authority Emergency Management Regulation, Alta Reg 203/2018* to establish an Emergency Advisory Committee, Emergency Management Agency, and the position of Director of Emergency Management by bylaw;

AND WHEREAS Rocky View County is responsible under the *Emergency Management Act* for the direction of control of its municipal emergency response and the approval of its municipal emergency management plans and programs;

NOW THEREFORE the Council of Rocky View County enacts as follows:

Title

1 This bylaw may be cited as the *Emergency Management Bylaw*.

Purpose

2 The purpose of this bylaw is to establish Rocky View County's emergency management governance framework in accordance with the *Municipal Government Act, Emergency Management Act,* and the *Local Authority Emergency Management Regulation*.

3 This bylaw establishes Rocky View County's:

(1) Emergency Advisory Committee;

(2) Emergency Management Agency;

(3) position of Director of Emergency Management;

(4) position of Deputy Director(s) of Emergency Management; and

(5) procedures for declaring, renewing, and terminating a state of local emergency.

Definitions

4 Words in this bylaw have the same meaning as set out in the *Municipal Government Act, Emergency Management Act,* and *the Local Authority Emergency Management Regulation*, as the context requires, unless otherwise defined in Schedule 'A' of this bylaw.

Responsibilities of Rocky View County

5 Rocky View County is responsible for:

(1) the direction and control of its emergency response;

(2) the preparation, review, maintenance, and coordination of its emergency management plans and programs;

(3) ensuring that its elected officials and emergency management personnel have completed the required training prescribed by the *Emergency Management Act* and *Local Authority Emergency Management Regulation*.

6 Nothing in this bylaw should be interpreted as limiting the powers of the Minister, Managing Director, or Government of Alberta under the *Emergency Management Act* and *Local Authority Emergency Management Regulation*.

Responsibilities of Council

7 Council is responsible for:

(1) approving Rocky View County's emergency management plans;

(2) borrowing, levying, appropriating, and expending all sums of money required for the operations of the Emergency Management Agency by bylaw without the requirement for public notice in accordance with section 11.2(3) of the *Emergency Management Act;*

(3) entering into agreements with and making payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs.

Establishment of the Emergency Advisory Committee

8 Rocky View County hereby establishes an Emergency Advisory Committee in accordance with section 11.1 of the *Emergency Management Act* and the *Local Authority Emergency Management Regulation.*

9 The Emergency Advisory Committee:

(1) consists of all members of Council;

(2) is Chaired by the Reeve; and

(3) is Vice-Chaired by the Deputy Reeve.

10 The purposes of the Emergency Advisory Committee include:

(1) reviewing and recommending changes to Rocky View County's emergency management plans and programs;

(2) advising Council on the County's emergency management plans and programs; and

(3) providing guidance and direction to the Emergency Management Agency and Director of Emergency Management.

11 The Emergency Advisory Committee will meet at least once per year. The Chair may call additional meetings as required from time to time.

12 Quorum of the Emergency Advisory Committee is a majority of members and meetings are conducted in accordance with Rocky View County's *Procedure Bylaw*.

13 Members of the Emergency Advisory Committee are compensated and reimbursed in accordance with Rocky View County's policies and procedures.

Establishment of the Emergency Management Agency

14 Rocky View County hereby establishes an Emergency Management Agency to act as the agent of the County when exercising powers and duties under the *Emergency Management Act* in accordance with section 11.2(1) of the *Emergency Management Act* and the *Local Authority Emergency Management Regulation.*

15 The Emergency Management Agency will use the command, control, and coordination system prescribed by the Managing Director, being the Alberta Incident Management System (AIMS) including the Incident Command System (ICS), as applicable.

16 The Emergency Management Agency consists of the following:

(1) the Director of Emergency Management;

(2) Deputy Director(s) of Emergency Management;

(3) the Command and General Staff identified in the County's Incident Command System (ICS); and

(4) stakeholders, external agencies, technical advisors, and others as invited by the Director of Emergency Management.

17 The purposes of the Emergency Management Agency include:

(1) administering and putting Rocky View County's emergency management plans and programs into operation;

(2) assisting the Director of Emergency Management with the preparation and review of the County's emergency management plans and programs on an annual basis and following emergencies and exercises; and

(3) coordinating and participating in emergency management planning, training, and exercises as outlined in the *Local Authorities Emergency Management Regulation*.

18 The Emergency Management Agency will provide at least one report to the Emergency Advisory Committee annually, which will include:

(1) a review of Rocky View County's emergency management plans and programs and any recommended changes to those plans and programs; and

(2) a summary of the activities undertaken by the Emergency Management Agency since the last report was delivered to the Emergency Advisory Committee.

19 The Emergency Management Agency will meet at least once per year. The Director of Emergency Management may call additional meetings as required from time to time.

Director of Emergency Management

20 The position of Director of Emergency Management is hereby established in accordance with section 11.2(2) of the *Emergency Management Act* and the *Local Authority Emergency Management Regulation.*

21 Rocky View County's Fire Chief is the Director of Emergency Management.

22 The Director of Emergency Management is responsible for:

(1) ensuring that Rocky View County's emergency management plans and programs meet the requirements of the *Emergency Management Act* and *Local Authority Emergency Management Regulation;*

(2) coordinating the activities of the Emergency Management Agency;

(3) preparing, reviewing, and recommending changes to the Emergency Advisory Committee on the County's emergency management plans and programs;

(4) providing recommendations to Council on declaring, renewing, or terminating a state of local emergency;

(5) advising Council, the Chief Administrative Officer, the Emergency Advisory Committee, and the Emergency Management Agency on matters related to emergency management;

(6) acting as the Director of Emergency Operations on behalf of the Emergency Management Agency and coordinating all municipal emergency services and other resources used in an emergency, including coordination of the County's Emergency Coordination Centre;

(7) providing reports to the Emergency Advisory Committee, including the annual report from the Emergency Management Agency to the Emergency Advisory Committee; and

(8) any other duties related to emergency management prescribed by the County.

23 The Director of Emergency Management may enter into agreements for the purposes of emergency management, including planning, training, response, and recovery activities, in accordance with Rocky View County's applicable bylaws, policies, and delegated authorities.

24 The Director of Emergency Management may delegate their responsibilities to Deputy Directors of Emergency Management.

Deputy Director(s) of Emergency Management

25 The position of Deputy Director(s) of Emergency Management is hereby established in accordance with this bylaw.

26 Deputy Directors of Emergency Management:

(1) are appointed by and accountable to the Director of Emergency Management;

(2) perform the duties assigned to them by the Director of Emergency Management; and

(3) fulfil the responsibilities delegated to them by the Director of Emergency Management.

Declaration of State of Local Emergency

27 Council may declare, renew, or terminate a state of local emergency in accordance with the *Emergency Management Act*.

28 Pursuant to section 23.1 of the *Emergency Management Act*, when convening to declare, renew, or terminate a state of local emergency, Council may convene without regard to the public notice requirements of the *Municipal Government Act* and Rocky View County's *Procedure Bylaw*.

29 A declaration of a state of local emergency must identify the following, pursuant to section 21 of the *Emergency Management Act*:

(1) the nature of the emergency;

(2) the area of the municipality affected by or which may be affected by the emergency; and

(3) which powers the municipality anticipates exercising during the state of local emergency.

30 Upon declaring, renewing, or terminating a state of local emergency, the Director of Emergency Management must ensure that the declaration, renewal, or termination:

(1) is published to residents affected by, or that may be affected by the emergency, through any means considered appropriate; and

(2) is provided to the Minister.

31 Unless otherwise cancelled by the Minister or terminated or renewed by Council, a state of local emergency expires after 7 days for all emergencies, except for an emergency in relation to a pandemic, which expires after 90 days.

Powers During a State of Local Emergency

32 When in a declared state of local emergency, Rocky View County may exercise any and all of the powers authorized under the *Emergency Management Act* and other applicable legislation, bylaws, policies, and procedures.

33 The exercise of powers during a state of local emergency is subject always to the limits of the *Emergency Management Act* and any applicable orders, directions, restrictions, prohibitions, or terminations issued by the Minister.

Emergency Communications

34 During an emergency or state of local emergency, the Director of Emergency Management is authorized to issue information, warnings, and instructions to the public by any means considered appropriate to protect life, property, and the environment.

Indemnification

35 No action lies against Rocky View County or any person acting under its authority for anything done in good faith while performing duties under the *Emergency Management Act* during a local state of emergency.

Severability

36 Each provision of this bylaw is independent of all other provisions. If any provision of this bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this bylaw will remain valid and enforceable.

Repeal and Effective Date

37 Bylaw C-8348-2022, being the *Emergency Management Bylaw*, and any amendments thereto, are repealed upon this bylaw passing and coming into full force and effect.

38 Bylaw C-8707-2026, being the *Emergency Management Bylaw,* is passed and comes into full force and effect when it receives third reading and is signed in accordance with the *Municipal Government Act.*

READ A FIRST TIME this 22 day of September, 2026

READ A SECOND TIME this 22 day of September, 2026

UNANIMOUS PERMISSION FOR THIRD READING this 22 day of September, 2026

READ A THIRD AND FINAL TIME this 22 day of September, 2026

Reeve

Chief Administrative Officer

September 22, 2026
Date Bylaw Signed

Bylaw C-8707-2026

Schedule 'A' – Definitions

1 **"Chief Administrative Officer"** means the person appointed to and holding the position of Rocky View County's Chief Administrative Officer or their authorized delegate.

2 **"Command and General Staff"** means the staff identified as Command and General Staff in Rocky View County's Incident Command System (ICS) who provide for the overall direction, coordination, and delivery of operational, planning, logistics, and finance/administration functions during an incident.

3 **"Council"** means the duly elected Council of Rocky View County.

4 **"County"** means Rocky View County.

5 **"Deputy Director of Emergency Management"** means the person(s) appointed to and holding the position of a Deputy Director of Emergency Management pursuant to this bylaw.

6 **"Director of Emergency Management"** means the person appointed to and holding the position of Director of Emergency Management pursuant to this bylaw.

7 **"Emergency Advisory Committee"** means Rocky View County's Emergency Advisory Committee established by this bylaw in accordance with section 11.1 of the *Emergency Management Act.*

8 "***Emergency Management Act***" means the *Emergency Management Act*, RSA 2000, c E6.8, as amended or replaced from time to time, and includes any accompanying regulations.

9 **"Emergency Management Agency"** means Rocky View County's Emergency Management Agency established by this bylaw in accordance with section 11.2 of the *Emergency Management Act.*

10 **"Fire Chief"** means the person appointed to and holding the position of Rocky View County's Fire Chief.

11 **"Incident Command System (ICS)"** means the standardized incident management system used to support the command, control, and coordination of emergency response activities.

12 ***"Local Authority Emergency Management Regulation"*** means the *Local Authority Emergency Management Regulation*, AR 203/2018, as amended or replaced from time to time.

13 **"Managing Director"** has the same meaning as set out in the *Emergency Management Act*.

14 **"Minister"** has the same meaning as set out in the *Emergency Management Act*.

15 **"*Municipal Government Act*"** means the *Municipal Government Act,* RSA 2000, c M-26, as amended or replaced from time to time, and includes any accompanying regulations.

16 **"Rocky View County"** means Rocky View County as a municipal corporation and the geographical area within its jurisdictional boundaries, as the context requires.