

Policy Number:	C-400
Policy Owner:	Capital Project Management
Adopted By:	Council
Adoption Date:	2010 June 01
Effective Date:	2010 June 01
Date Last Amended:	2019 October 08
Date Last Reviewed:	2019 September 18

Purpose

- 1 This policy establishes Rocky View County's (the County) annual road and bridge program.



Policy Statement

- 2 The County is responsible for the direction, control, and management of all of municipally controlled roads as set out in the *Municipal Government Act*.
- 3 The County is responsible for ensuring the municipal road network is managed to a safe level of service and is improved as needed to benefit County residents and meet the needs of the future development and growth.
- 4 The annual road and bridge program is the method by which the County undertakes the design and construction of road improvements to municipally controlled roads.



Policy

- 5 The annual road and bridge program is reviewed annually by Council as part of the capital budget.
- 6 The capital budget identifies priorities for the annual road and bridge program for the next five years. These priorities encompass work related to preliminary engineering, detailed engineering, and construction of roads and bridges in the County.

- 7 The County uses information and criteria to identify and prioritize the roads and bridges to be included in the annual road and bridge program in accordance with the County's plans and procedures.
- 8 The County uses the *County Servicing Standards*, Alberta Transportation Highway Geometric Design Guidelines, and Transportation Association of Canada Geometric Design Guide to design and construct roads that are encompassed in the annual road and bridge program.
- 9 The County uses Alberta Transportation's Standard Specifications for Bridge Construction to design and construct bridges encompassed in the annual road and bridge program.
- 10 Specific construction methods relating to road construction must follow Alberta Transportation's Standard Specifications for Highway Construction or recommendations as brought forward by the consulting engineer.
- 11 The County considers alternative construction methods and materials to improve the County road network at the recommendation of the consulting engineer if a cost-benefit to the County can be demonstrated.
- 12 The County utilizes a competitive bid process in accordance with County policies and procedures to ensure fair access to road construction tenders and to acquire a high quality standard of construction at the best financial benefit to the County.
- 13 The County adheres to all applicable legislation, County policies, and procedures during the construction of County infrastructure including roadways and bridges.



References

Legal Authorities

- *Municipal Government Act*, RSA 2000, c M-26

Related Plans, Bylaws, Policies, etc.

- Rocky View County policy C-203, *Procurement*
- Rocky View County policy C-216, *Tangible Capital Assets*
- Rocky View County policy C-416, *Infrastructure Land Acquisition*
- Rocky View County's County Servicing Standards, *adopted by resolution no. 188-13*

Related Procedures

- Rocky View County procedure PRO-400, *Annual Road and Bridge Program*

Other

- Rocky View County procedure PRO-411, *Purchase of Right of Way and Fencing*
- Rocky View County procedure PRO-416, *Infrastructure Land Acquisition*
- Alberta Transportation Standard Specifications for Highway Construction
- Alberta Transportation Highway Geometric Design Guidelines
- Alberta Transportation Standard Specifications for Bridge Construction
- Transportation Association of Canada Geometric Design Guide for Canadian Roads



Policy History

Amendment Date(s) – Amendment Description

- 2019 October 08 – Council amended to include bridges and policy format

Review Date(s) – Review Outcome Description

- 2019 September 18 – Minor changes needed to meet current policy standards and practices



Definitions

14 In this policy:

- (1) “annual road and bridge program” means the road and bridge projects presented by administration to Council for consideration for the budget year;
- (2) “capital budget” means the budget that is presented to Council on an annual basis identifying projects to be advanced by the County that will result in a new or improved tangible capital asset for the County;
- (3) “Chief Administrative Officer” means the Chief Administrative Officer of Rocky View County as defined in the *Municipal Government Act* or their authorized delegate;
- (4) “consulting engineer” means a professional engineer that has been retained by the County and is licensed to practice in the province of Alberta through the Association of Professional Engineers and Geoscientists of Alberta (APEGA);

- (5) "Council" means the duly elected Council of Rocky View County;
- (6) "County" means Rocky View County;
- (7) "*Municipal Government Act*" means the *Municipal Government Act*, RSA 2000, c M-26, as amended or replaced from time to time; and
- (8) "Rocky View County" means Rocky View County as a municipal corporation and the geographical area within its jurisdictional boundaries, as the context requires.