

SERVICE PROVISION TO GOVERNMENTS, AGENCIES, OR ORGANIZATIONS

Council Policy

C-173

Policy Number:	C-173
Policy Owner:	Intergovernmental Affairs
Adopted By:	Council
Adoption Date:	2009 April 21
Effective Date:	2009 April 21
Date Last Amended:	2020 February 25
Date Last Reviewed:	2020 January 30

Purpose

- 1 This policy establishes Rocky View County's (the County) commitment to provide County services, resources, and expertise to other governments, agencies, or organizations.



Policy Statement

- 2 The County may provide services, expertise, and resources to other governments, agencies, and organizations when it is prudent and fiscally responsible to do so.



Policy

- 3 The Chief Administrative Officer (CAO) may bring contracts, agreements, or arrangements before Council for consideration. The CAO exercises this discretion in accordance with the accountability mechanisms and full cost-recovery principles outlined in the County's *Chief Administrative Officer (CAO) Bylaw*.
- 4 When a request for use or provision of County services, expertise or resources is received from another government, agency, or organization, the County considers the request based on:
 - (1) the County's capacity to provide the service, resource, or expertise;
 - (2) the term or timeline for the provision of the service, resource, or expertise;
 - (3) the County's ability to provide the service, resource, or expertise on a full cost-recovery basis;

- (4) the mutual benefit or goodwill to be gained from providing the service, resource, or expertise; and
- (5) any other measure deemed appropriate by Council or the CAO.



References

Legal Authorities	<ul style="list-style-type: none"> • N/A
Related Plans, Bylaws, Policies, etc.	<ul style="list-style-type: none"> • Rocky View County Bylaw C-7350-2014, <i>Chief Administrative Officer (CAO) Bylaw</i>
Related Procedures	<ul style="list-style-type: none"> • N/A
Other	<ul style="list-style-type: none"> • N/A



Policy History

Amendment Date(s) – Amendment Description	<ul style="list-style-type: none"> • 2020 February 25 – Council amended to align with current practices and remove Council approval threshold
Review Date(s) – Review Outcome Description	<ul style="list-style-type: none"> • 2020 January 30 – Administration recommended changes to align with current practices



Definitions

- 5 In this policy:
- (1) “CAO” means Chief Administrative Officer;
 - (2) “Chief Administrative Officer” means the Chief Administrative Officer of Rocky View County as defined in the *Municipal Government Act* or their authorized delegate;
 - (3) “*Chief Administrative Officer (CAO) Bylaw*” means Rocky View County Bylaw C-7350-2014, known as the *Chief Administrative Officer (CAO) Bylaw*, as amended or replaced from time to time;

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- (4) "Council" means the duly elected Council of Rocky View County;
- (5) "County" means Rocky View County;
- (6) "*Municipal Government Act*" means the Province of Alberta's *Municipal Government Act*, RSA 2000, c M-26, as amended or replaced from time to time; and
- (7) "Rocky View County" means Rocky View County as a municipal corporation and the geographical area within its jurisdictional boundaries, as the context requires.