

EXECUTIVE SUMMARY

The Rocky View County Accountability Report provides residents, businesses and partners with regular information about the organization's service performance and progress on the County Strategic Plan. This report is produced in the spirit of our values – accountability, leadership, and integrity – and aims to provide consistent and transparent information to the community. Some noteworthy highlights for Q3 2024 include:

Strategic Plan

Effective Service Delivery: The Customer Service Strategy will be publicly presented in Q4 2024, and implementation will begin with the development of a Customer Service Charter and service standards. Progress on the People Strategy included improved safety measures for staff and a revised remote work policy.

Financial Prosperity: The Asset Management project continues, with an update on the state of infrastructure, data gap and financial gap analysis presented to Governance Committee October 15, 2024. The project will provide a state of infrastructure report to Governance by Q3 2025 with continued development of an Asset Management Program that will ensure the County's assets are managed responsibly.

Thoughtful Growth: The Municipal Development Plan (MDP) will see continued engagement with the Public and our Intermunicipal Partners in Q3. The first draft of the plan will be expected in Q4, with an update schedule for Governance Committee in November 2024.

Service Performance

Notable service performance highlights for Q3 2024 include:

- \$40 million Bragg Creek Flood Mitigation project has been delivered on time and on budget.
- Bylaw Reports have once again seen a substantial increase of 50% in comparison to the same period in 2023.
- Fire Services successfully facilitated the final days of the Bragg Creek Branch Collection with 133 residences attending and a combined waste disposal of 33 metric tonnes.
- Eight-five Wintergreen residents were connected to the Bragg Creek Water System.
- Significant progress was made on moving three outstanding Area Structure Plans (ASPs) forward to conclusion. Conrich and Springbank ASPs are scheduled for public hearings in Q4 2024, and the final draft Bearspaw ASP is being prepared for public and agency circulation in Q4 2024.
- Intermunicipal Collaboration Framework agreements with Mountain View County, Kananaskis Improvement District and the Town of Irricana were completed.

Financial Update





- On September 30, 2024, The County had a positive variance of \$72.9 million. This is forecasted to become a positive variance of \$6.1 million at year-end due to:
 - Higher than anticipated revenues of \$4.4 million. Includes investment interest revenues of \$2.8 million, building permit revenue of \$1.3 million, increased road operations revenue for road allowance request and gravel sales of \$830,000, fire service revenue of \$431,000, cemetery revenues of \$200,000 and water and wastewater revenues \$125,000. This is offset by a reduction in tax revenue (\$1.2 million).
 - Higher than anticipated cost saving of \$1.6 million because of reduced staffing cost due to vacancies and leaves of absence.

EXECUTIVE SUMMARY

- Q3 forecast year end positive variance is less than the Q2 forecasted year end positive variance by \$825,000. This reduction is primarily due to a reduction in projected tax penalties and staffing vacancies being filled.
- As of September 30, 2024, \$8.5 million of the total County capital budget of \$42.1 million (includes prior year uncompleted capital projects) has been spent or committed, which is reflective of construction season occurring in the latter part of the year, projects on hold due to grant funding process or land acquisition negotiation processes. The County's delayed start to constructing roads and bridges and delays in delivery timelines of fleet inventory will result in a significant portion of the current capital budget being carried forward into 2025.
- The County must remain within a regulation-stipulated debt-to-revenue percentage per the *Municipal Government Act*. The debt limit is 1.5 times the County's revenue (as defined in Alberta Regulation 255/2000), and the debt service limit is calculated at 0.25 times such revenue. As of September 30, 2024, the County is within its debt-to-revenue limits, utilizing approximately 23.4% of total debt limits.
- The County reserve accounts are trending as budgeted with a year-to-date increase of \$150K. Funding from the reserve accounts is completed as part of the county's year-end financial reporting package process. Quarterly activities on the reserve accounts comprise funding of external parties (grants issuances) and receipt of external contributions or interest on external revenues.



STRATEGY REPORT: Q2 2024

Effective Service Delivery



	Services are clearly defined, communicated, and transparent to citizens	Target: ✓ 100% of the County's services levels are defined by 2023
✓ The Service Management Framework defined 100% of the County's service levels. In 2024 the County has worked to review and refine these service levels, ahead of the 2025 budget presentation.		
	Services are resourced and delivered to specific groups as intended, and residents are satisfied with the outcomes	Targets: ✓ 63% satisfaction with range of services by 2025 ✓ 73% satisfaction with service levels by 2025 ✓ 85% of services achieving defined service level targets by 2025
✓ The County's "Service Book" was presented to Governance Committee in Q3 2024. The "Service Book" provides Council and citizens a consistent reference for the range of services provided and service levels, ahead of the 2025 service-based budget presentation in November 2024. ✓ The County began a project to improve the way service performance is measured, toward improving transparency and accountability to citizens. Expected completion is Q4 2025.		
	Residents are satisfied with public engagement opportunities and the availability of information	Targets: ➤ 66% satisfaction with information provided by the County by 2025 ➤ 48% satisfaction with engagement by 2025
✓ Engagement Service Review recommendations were received in Q3: - Proposed funding for implementation of the recommendations may be included in the 2025 budget. ✓ Departmental online request system launched to improve efficiency and response times.		
	Services are continually assessed for improvements in cost efficiency, effectiveness and customer experience	Targets: ➤ 3.5/5 customer experience rating by 2025 ➤ 50% employees moderately or highly engaged by 2025
✓ The County is developed a road map for implementation of the People Strategy. A number of initiatives to improve employee engagement and safety are underway. An update on the strategy will be presented to Council by the end of Q4 2024. ✓ An implementation plan for the Customer Service Strategy is in development. The strategy will be presented to Governance Committee in November 2024.		

STRATEGY REPORT: Q2 2024


Financial Prosperity

	Successfully balancing tax revenues between residential and non-residential landowners	Targets: <ul style="list-style-type: none">➤ 33% non-residential assessment by 2025
<ul style="list-style-type: none">✓ The 2024 assessment split ratio came in at 33% non-residential/67% residential, putting the County ahead of its target of 33% non-residential assessment by 2025.✓ The County has focused on investment attraction, targeting manufacturing, transportation, warehousing and logistics, and data centre.		
	Ensuring the County remains financially sustainable for future generations	Targets: <ul style="list-style-type: none">➤ 65% assets captured by an asset management plan by 2025➤ Strategic Reserve Policy by 2024
<ul style="list-style-type: none">✓ The County's Asset Management Project continues. The State of Infrastructure Report, Data Gap and Financial Gap Analysis is to be presented to Governance in October. The final report is due Q3 2025.		

Thoughtful Growth

	Clearly defining land use policies and objectives for the County	Targets: <ul style="list-style-type: none">➤ Municipal Development Plan (MDP) Update by 2025➤ Land Use Bylaw Updates by 2026➤ Complete Area Structure Plans (ASPs) in alignment with the Regional Growth Plan (RGP) and Council priorities
<ul style="list-style-type: none">✓ The MDP Review project is 50% complete. Regional Planning continues to progress the Municipal Development Plan (MDP) Review project on time with a final draft planned to come to Council in Q1 2025. The MDP is being developed collaboratively with feedback from the public, interested parties, and internal departments.✓ Public engagement was conducted on the land use bylaw for vacation rental and bed and breakfast regulations. Amendments will be presented to Council in Q4 2024.		
	Defined land use policies and objectives are being met and communicated	Targets: <ul style="list-style-type: none">➤ 91% land use approvals aligned with Regional Growth Plan/MDP by 2025➤ 91% growth/approvals within the approved growth areas within the Regional Growth Plan by 2025➤ 100% statutory plans that align with the Regional Growth Plan and receive an approval recommendation from CMRB
<ul style="list-style-type: none">✓ One hundred percent of approvals aligned with the Regional Growth Plan/MDP in Q4.✓ Approximately 19% of approvals have been within approved growth areas. Applications received in non-preferred growth areas can be supported under policy (i.e. Area Structure Plans) or are within the Agricultural areas for a First Parcel Out or New/Distinct Agricultural Operation.		

STRATEGY REPORT: Q2 2024

	<p>Demonstrating leadership within the Calgary Metropolitan Region Board and leveraging the County's strategy for growth within the Regional Growth Plan.</p>	<p>Targets:</p> <ul style="list-style-type: none">➤ Zero challenges to statutory plans by member municipalities, despite CMRB Administration approval recommendations➤ 100% active participation in CMRB Technical Advisory Groups
✓	<p>The County continued to have 100% active participation in CMRB Board, Committee, and Technical Advisory Groups. This includes participation in two Joint Planning Areas, the completion of the Environmentally Sensitive Areas database, securing changes to the federal Canada Public Transit Fund program design and active participation in the Calgary Regional Economic Development roundtable. The Transportation Technical Advisory Group shaped the Terms of Reference for a Regional Transportation and Transit Master Plan.</p>	

SERVICE PERFORMANCE: Q2 2024

CULTURE & RECREATION

Cemetery Services

- Burial Services

 - ✓ **111 interments** (decrease over Q3 2023)
 - ✓ **81 plots sold** (increase over Q3 2023)
- Memorialization

 - ✓ **117 markers sold.** Sales are down from 2023, but are manageable with current staffing. High-quality service can be provided while optimizing our resources effectively.
- Funeral & Cremation Services

 - ✓ **118 cremations** (increase over Q3 2023)

Library Access

- ✓ Council approved the **annual library funding** of \$6 per resident to support 7 Libraries and one Lending Locker.

Recreation, Leisure and Culture Facility & Programming Access

- ✓ Recreation Governance Committee approved **Emergency funding** for Bearspaw Community Association to provide “watch” for potential fires until a fire detection malfunction at the facility can be identified and corrected.
- **210 Community Connections** were made by Recreation, Parks & Community Support staff. **Community Outreach** is down slightly from the same period last year due to the availability of new online training videos, leading to a reduction in inquiries.

SOCIAL SUPPORT

Specialized Transportation

- The annual **specialized transportation** grant was awarded in Q3 as per the County's three-year agreement with Rocky View Handi-Bus. The grant has increased by 9% from 2023.

PUBLIC SAFETY

Building Approvals & Compliance

- Safety Codes Monitoring & Compliance

 - Building Inspections were steady with a 1.2% decrease compared to Q3 2023 and Sub-trade inspections increased 5.7% compared to Q3 2023.
- Building Construction & Alteration Approvals Compliance

 - Building Permits issued were also steady with a 1.2% increase compared to Q3 2023 and Subtrade permits increased 13.2% compared to Q3 2023.



SERVICE PERFORMANCE: Q2 2024

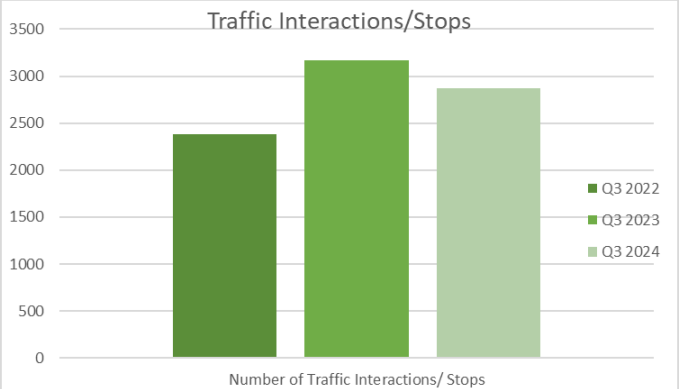
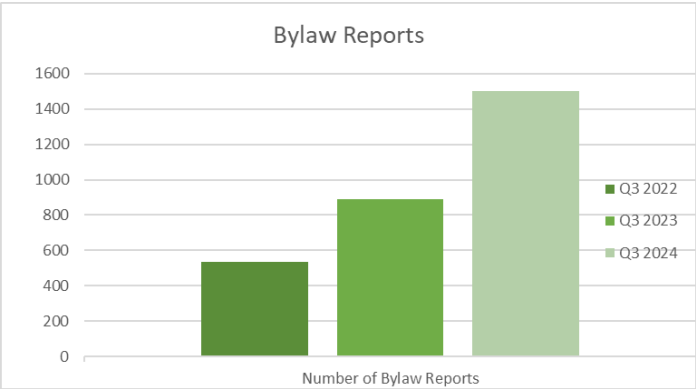
Special Events Permitting

- ✓ 39 Special Events applications were processed, which is nearly 30% increase in comparison to the same period in 2023.

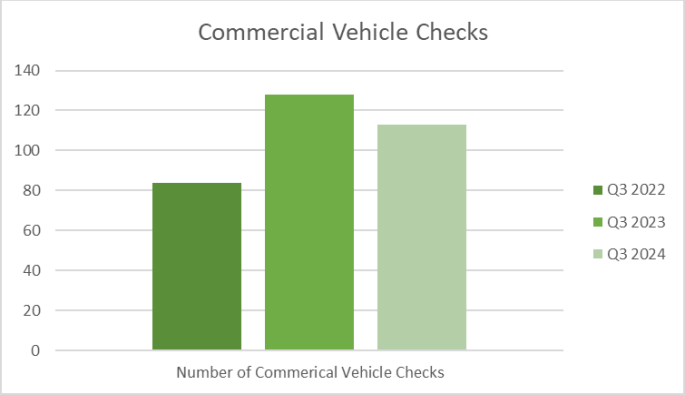
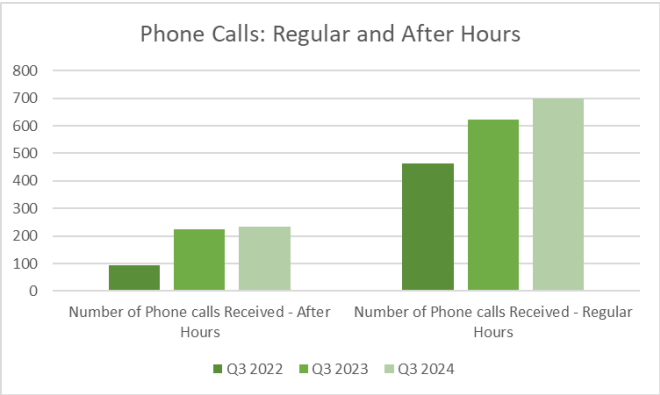
Enforcement Services

Incident Response

- Bylaw Reports are rising and have seen a 50% increase of in comparison to the same period 2023.
- Traffic interactions/ stops have seen a reduction in Q3 due to vacancies and under staffing.



- Regular hours calls have continued to see an increase of 10% in comparison to the same period in 2023.
- Commercial vehicle checks are down slightly as compared to Q3 2023.



SERVICE PERFORMANCE: Q3 2024

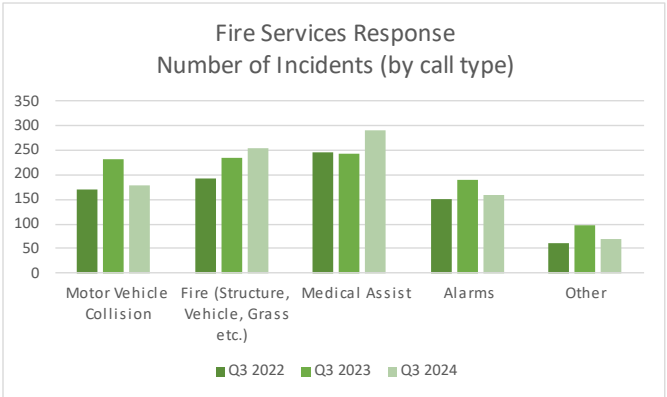
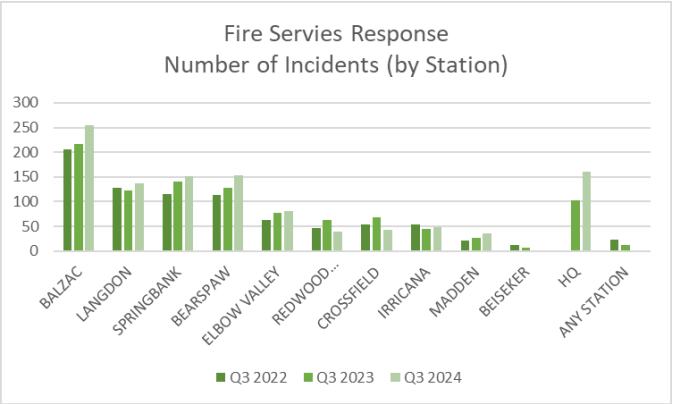
Fire Services

Fire Services Planning & Response

- Fire Services responded to 799 incidents across the county in Q3 2024, a 9% increase over Q3 2023. Seventy-three percent of these calls required a multi-station coordinated response due to the nature of the incident, resulting in 1093 station responses.
- Due to the increase in high acuity calls, there was a 35% increase in oversight required from Headquarters (Battalion Captains) for multi station and mutual aid coordination.
- Madden experienced the largest increase in call volume in Q3 of 2024, 26% more responses. Bearspaw Fire Station followed with a 17% increase.
- Q3 saw multiple significant fire events across the county. On September 30th a large, pressurized oil well ignited with five contract workers on site. Rocky View County supported the oil company with initial incident stabilization and coordination of emergency management to provide additional resources and/or support. In addition, there were nine Dollar Loss (structure fires) throughout the county with residences losing their homes in the Springbank and Crossfield response areas. There was also and a storage unit fire at the Beiseker Airport that was quickly extinguished.
- The seconded Fire Training Officer has now completed their term, with many courses being completed to ensure that our fire fighters are maintaining skills required by legislation. In early Q4 Fire Services will be completing Live Fire Training utilizing the Olds and Vulcan fire training grounds.

Fire Prevention & Compliance

- Fire Services successfully facilitated of the final days of the Bragg Creek Branch Collection, with 133 residences bringing a combined waste disposal total of 33 metric tons.
- The Fire Prevention team has been navigating the damaged fire pumps in the Janet industrial area and consulting with water system operators to restore water service to the area. There have been alternative measures put in place for fire suppression until all pumps are up and running.



Health and Safety

- A temporary structure for the Madden Fire Station was made operational, addressing identified health and safety issues.
- Annual testing of fire fighter protective gear has identified a large volume of Personal Protective Equipment (PPE) that has failed. Repair or replacement is currently underway to maintain the safety of our staff.

Fleet Maintenance

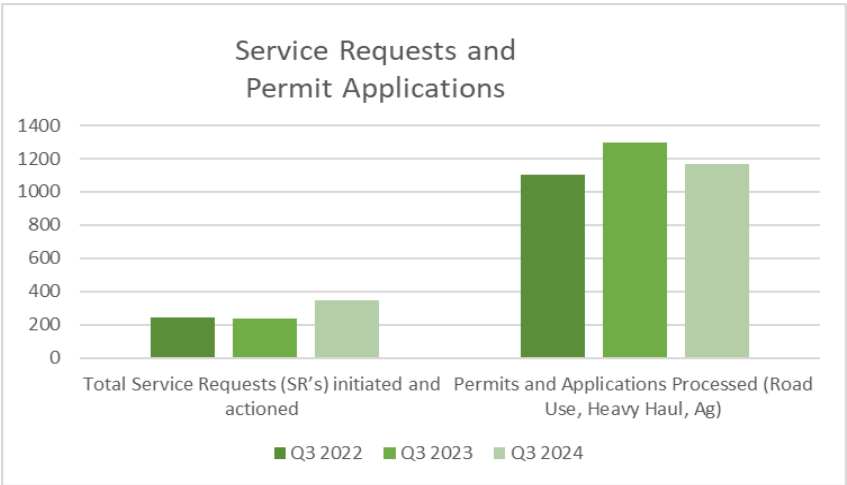
- The County began contracting out the Fleet Maintenance for Fire Services. The County has seen a decrease in maintenance requirements and the down time required to complete regular maintenance.

SERVICE PERFORMANCE: Q3 2024

TRANSPORTATION

Road Access

- A slight increase in service requests over Q3 2023 is primarily due to environmental factors and population growth in the County.
- The County's increased online presence is also helping encourage residents to report concerns for our attention.

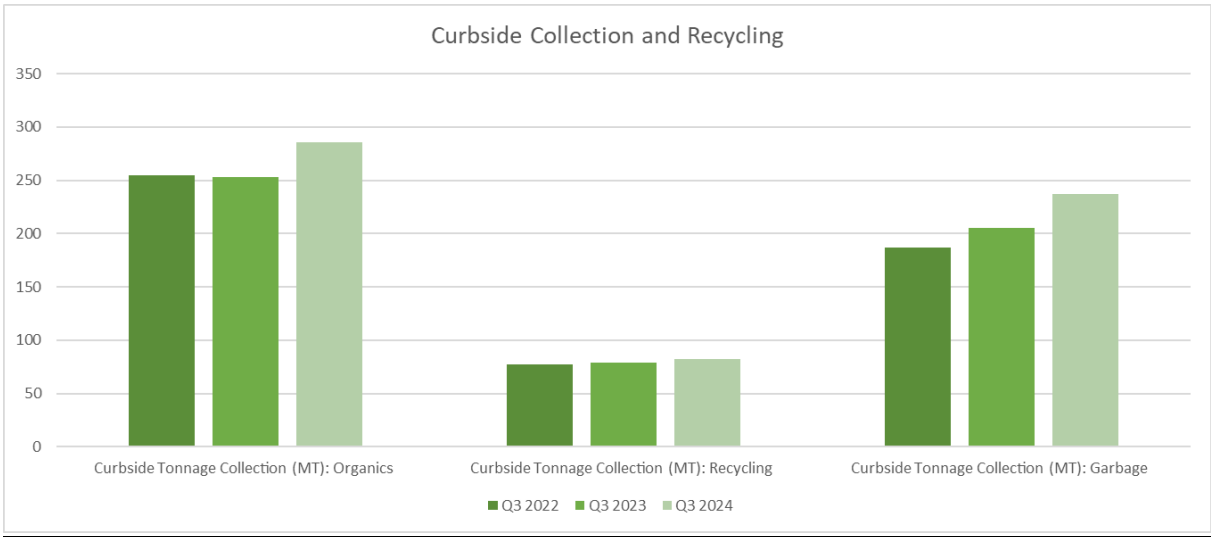


ENVIRONMENTAL PROTECTION

Waste Management

Curbside Collection

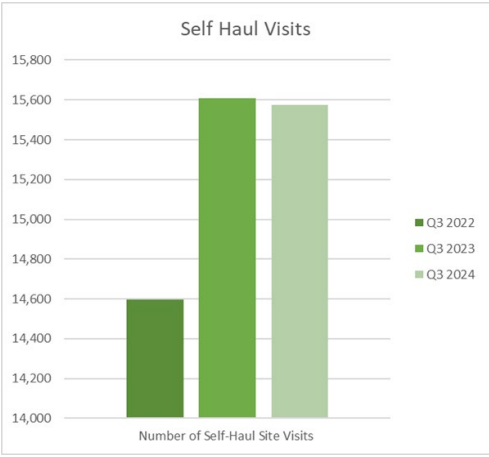
- Curbside tonnages have increased for all streams due to an increase in the number of customers as Langdon continues to grow.
- Curbside customers have continued to increase, to 1990 customers.



SERVICE PERFORMANCE: Q3 2024

Waste Self-Haul

- Q3 2024 self-haul recycling tonnages were not provided by the recycling processing facility for August and September at the time of this report. Material commodity volumes are estimated based on year-to-date averages for each respective self-haul site and are roughly on par with 2023.
- Subscribers to the **Waste Guide App** have continued to see an increase of 5.5% to a total of 923.



Environmental Protection & Awareness

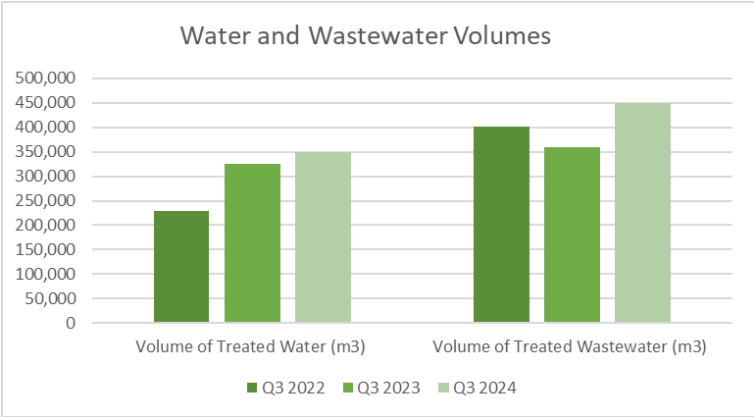
- ✓ **Roadside mowing** is 95% complete and will be 100% complete in early Q4.
- ✓ The **Invasive Weed** inspection program for 2024 is complete with 88% compliance.
- ✓ The **Get Set to Grow Fall workshops** are underway and include Farm Succession Planning & Fall Planting.

Environmental Protection and Awareness	Q3 2023	Q3 2024
Number of ALUS Projects	0	0
Number of Weed Inspection Cases	526	523
Percentage of Roadsides Mowed (annual program)	100%	95%
Percentage of Roadsides Controlled for Invasive Weeds	100%	100%
Number of Fields inspected for Clubroot	554	604

UTILITIES

Water Treatment & Distribution/Wastewater Collection & Treatment

- Eighty-five Wintergreen residents have been connected to the Bragg Creek Water System. This represents a 44% increase to the total Bragg Creek water customers. It will reflect an 18% increase in Operational and Maintenance fees and a 34% increase in water revenue
- Q3 2024 saw a slight increase in wastewater treatment volumes due to growth in Langdon.



SERVICE PERFORMANCE: Q3 2024

- Line Locates have continued to increase since joining Alberta On Call with an increase of 188% over the same period in Q3 2023.
- Q3 has continued to see increases in service requests in comparison to Q3 2023 although this can be attributed to a sewer back up in Langdon in this period.

Utility Operations	Q2 2024	Q3 2024
Utility Connections: Wastewater Customers	3043	3054
Utility Connections: Water Customers	306	391

Utility Operations	Q3 2023	Q3 2024
Service Requests	174	204
Locates**	127	499
Cross Connection Control Devices	Not available	598

LAND & ECONOMIC DEVELOPMENT

Development Planning & Approval

- There was a noted drop in the percentage of planning files being determined within Council's Service Delivery Policy (C-325) timelines. However, Administration did present three major projects for Council's Consideration (Damkar, Butte Hills East, Petro-Canada Energy Centre). This impacted average processing timelines. Otherwise, files that are not considered legacy (>16 months from submission) were brought for a decision within an average of six weeks of the 10-month service delivery policy target.
- Planning made significant progress on moving three outstanding Area Structure Plans (ASPs) forward to a conclusion, with Conrich and Springbank scheduled for public hearings in Q4 and the final draft Bearspaw ASP prepared for public and agency circulation in Q4.
- The Prairie Gateway ASP received first and second reading from Council in September 2024, and has been submitted to the Calgary Metropolitan Region Board's Regional Evaluation Framework with a letter of support from The City of Calgary.

Development Planning & Approval Metrics	Q3 2023	Q3 2024
Number of Pre-applications Meetings Held	30	24
Number of Development Permit Applications Rendered	84	88
Number of Development Permit Applications Received	129	112
Number of Real Property Reports Processed	145	173
Number of Planning Applications Decisions Rendered	46	37
Number of Planning Applications Received	36	44
% of Subdivision Applications Processed within Service Level (6 months)	71%	52%
% of Redesignation/Amendment/Local Plan/Road Closure Applications Processed within Service Level (10 months)	59%	17%
Number of Intermunicipal Planning Circulations	67	85
Number of ASPs Actively being worked on	5	5

SERVICE PERFORMANCE: Q3 2024

Business & Economic Development

Economic and Business Development connected with a wide range of sector companies within our target sectors. These sectors included carbon capture, data centers, hotels, supply chain companies, consumer packaged goods, theme parks, and manufacturing.

The department responded to a number of requests for information through Invest Alberta and these opportunities are at an early stage of research and review by the companies.

Work continued on the creation of target sector profiles, with the manufacturing profile nearing completion in Q3.

- ✓ **11 Investment Meetings** were completed in Q3, a significant increase over the same period in 2023.
- ✓ **3 Chamber of Commerce Meetings** were attended. The Chambers were on summer break for July & August, with meeting attendance reflecting this break.
- ✓ **19 Contacts were** made with firms interested in locating to the County, a 145% increase from Q3 2023.

GOVERNANCE & CIVIC ENGAGEMENT

Communications & Public Engagement

- Key public engagement projects in Q3 have included: Shipping Containers policy, Agriculture Master Plan, Aggregate Resource Plan, Offsite Levies, 2025 Budget, and Vacation Rentals.
- The department provided issues management support and communications response for the Janet Industrial Water Pump Station outage and the tragic passing of County employee Colin Hough.
- Q3 saw comprehensive coordination, implementation and promotion of the Annual County Residents Day.

Communications Metrics	Q3 2023	Q3 2024
Number of Council & Board Meetings (Review and Related Communications)	18	14
Number of StaffSource Requests	29	47
Number of Media Requests	15	79
Number of Safe & Sound Notifications	46	39
Number of Public Notices and County Reviews	65	68
Number of Media Releases and website news posts	27	30
Number of Project Requests	-	37
Number of Engagement Requests	-	7
County Website Updates	-	195
Events Supported	-	7
Visual & Design Requests	-	38
Urgent Issues	-	2

Note: Communications support provided for information response during the Town of Jasper's wildfire emergency is not reflected in the reported metrics.

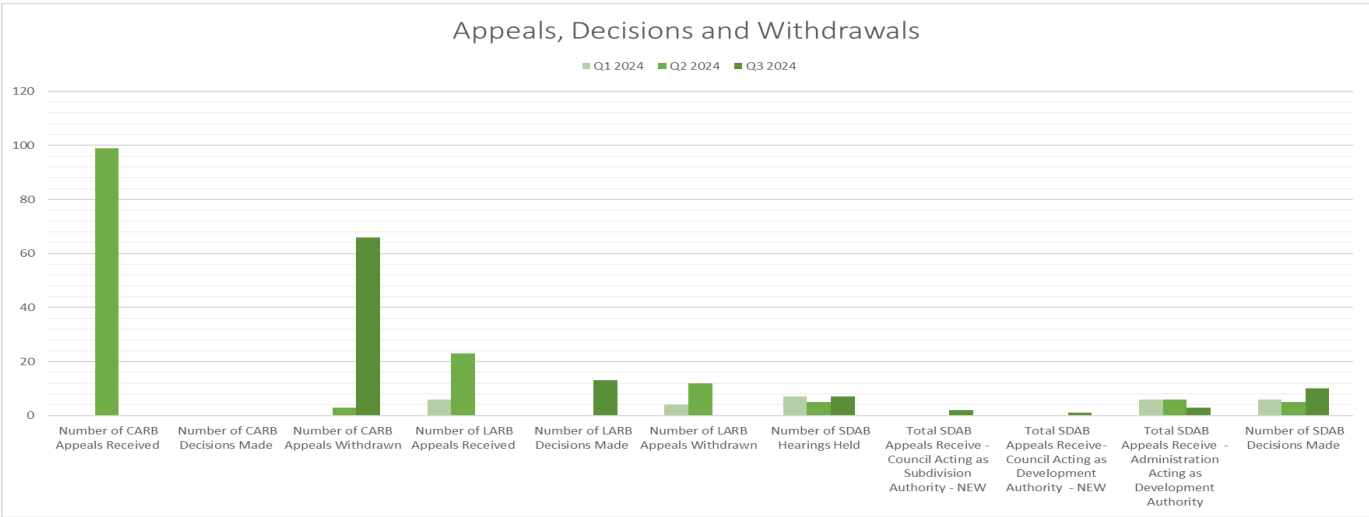
Council Support

Clerk Services

- **Election Sign Bylaw:** Q3 saw Administration undertake a full review of the County’s *Election Sign Bylaw* ahead of the 2025 municipal election. Amendments to the *Election Bylaw* were approved by Council on July 9, 2024 and will be in effect for the 2025 municipal election.

SERVICE PERFORMANCE: Q3 2024

- **Policy Review Advisory Committee:** On July 23, 2024, Council directed Administration explore the creation of a Policy Review Advisory Committee, with the aim to provide Council with more input on policy review. Administration presented its findings to the Governance Committee on September 17, 2024 for discussion, and a recommendation will be brought forward to Council for approval in Q4 2024.
- **Bylaw and Policy Updates:** On September 17, 2024, Administration presented the Governance Committee with updates to the *Procedure Bylaw* and the *Council Compensation and Reimbursement Policy* for discussion, which will be brought forward to Council for approval in Q4 2024.
- **RMA Resolution – 2025 Municipal and Federal Election Dates:** Q3 saw Administration prepare a resolution for submission through the Rural Municipalities of Alberta (RMA) to advocate for changes to the 2025 municipal and federal election dates, which may occur on the same day. The resolution was approved by Council on September 10, 2024 for consideration at the fall 2024 RMA convention, which will occur in Q4 2024.



- **Assessment Complaints:** Q3 saw the start of assessment complaints being heard by the Local Assessment Review Board (LARB). Nearly all of the assessment complaints that were received in Q2 were either heard or withdrawn in Q3. Assessment complaints heard by the LARB involve farmland and residential properties with three or fewer dwellings.
- **Assessment Complaints:** The Composite Assessment Review Board (CARB) will begin hearing assessment complaints in Q4. Assessment Complaints heard by the CARB involve all non-residential properties and residential properties with four or more dwellings.

CORPORATE SERVICES

People & Culture

- Vacancy rates for permanent full time positions reduced to 4% in Q3 2024.
- Paid per call fire fighter vacancies rose to 31% in Q3 2024.

Workforce			
Metric	Q1 2024	Q2 2024	Q3 2024
Permanent FTE Employees - Actual	327	335	344
Permanent FTE Employees - Budgeted	344.5	358.5	358.5
Permanent FTE Employees - Vacancy	18	23.5	14.5
Permanent FTE Employees – Vacancy Rate	5%	7%	4%

SERVICE PERFORMANCE: Q3 2024

Part time Fire Fighter - Actual	101	112	107
Part time Fire Fighter - Budgeted	120	120	120
Part time Fire Fighter - Vacancy	19	8	13
Part time Fire Fighter - Vacancy Rate	16%	7%	11%
Paid Per Call Fire Fighter - Actual	74	70	62
Paid Per Call Fire Fighter - Budgeted	90	90	90
Paid Per Call Fire Fighter - Vacancy	16	20	28
Paid Per Call Fire Fighter - Vacancy Rate	18%	22%	31%

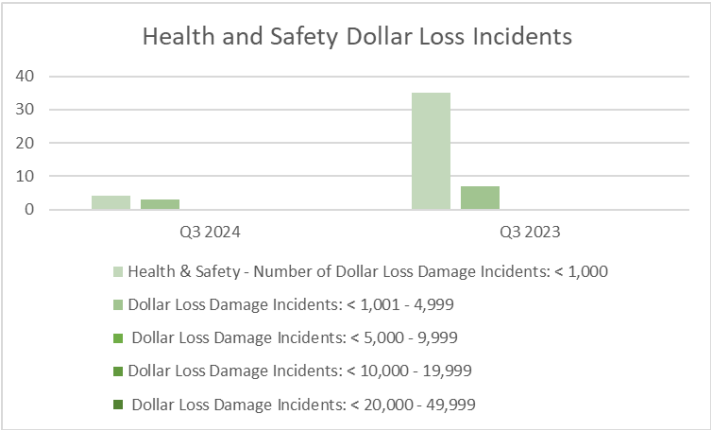
- Quarterly turnover reports now represent annualized turnover rates (looking back over a 12-month period and calculated each quarter). Turnover in 2024 is trending slightly downward.

Annual Rolling Turnover			
Metric	Q1 2024	Q2 2024	Q3 2024
Involuntary**	12%	10%	10%
Voluntary**	3%	2%	2%

** Previously Turnover has been reflective of turnover percentage for the quarter. Now turnover metrics will present a rolling annual turnover for each quarter

Heath & Safety

- There were **10 Health and Safety Injuries** in Q3: nine no-loss time, one Fatality.



General Inquiries

- After hours calls to the County in Q3 have increased substantially in comparison to Q2 2023, with an increase of 181%. Business hours calls have also seen an increase of nearly 6% over the same period.
- Customer service performance has remained consistent, with no significant changes in our key metrics. However, this steady performance reflects the ongoing dedication of our team to delivering excellent service.

Metric	Q3 2023	Q3 2024
Calls: Business Hours	11066	11720
Calls: After Hours	448	1259
Incoming E-mails (questions@rockyview.ca)	631	642

SERVICE PERFORMANCE: Q3 2024

Information Technology Management

Information Management

- **Data Governance Framework:** the County is developing a data governance framework. This will ensure that data is collected, stored, accessed, and used effectively and efficiently. Data management involves organizing, protecting, and maintaining data throughout its lifecycle, while governance establishes policies and procedures to ensure data quality, security, and compliance with regulations. Together, they will help the County make informed decisions, improve operational efficiency, and protect sensitive information.

Information Management

FOIP (Access to Information)

	Q3 2024
Number of FOIP requests received in quarter	31 Requests
Number of FOIP requests closed in quarter	40 Requests
Average number of days FOIP requests closed in quarter were open for	21 Days
Number of FOIP requests closed in quarter that were open for over 30 days	7 Requests
Percentage of FOIP requests closed in quarter that were open for over 30 days	17.5%

- Under the FOIP Act, a public body has a 30-day timeline to respond to requests received subject to extension based on certain conditions. This timeline often means that not all requests initially received in Q3 2024 would have been able to be completed in Q3 2024 and some were carried over into Q4 2024. For a similar reason, some requests that were completed in Q3 2024 were initially received in Q2 2024.
- Of the seven requests that were open for over 30 days, time extensions were taken for four requests due to the large number of records required to be searched or reviewed, two requests were delayed while waiting for a legal opinion on the records retrieved, and one request was abandoned due to applicant’s inactivity.
- No requests closed in Q3 2024 had been open for over 60 days.

Intergovernmental Relations

<u>Management of Intergovernmental Relationships</u>	<ul style="list-style-type: none">✓ Regular Intermunicipal Committee (IMC) meetings between elected officials and senior administration foster relationships, resolve issues and seek collaboration opportunities.✓ In Q3 2024, IMC meetings were held with the Town of Irricana, Mountain View County, the Town of Cochrane and the MD of Bighorn.✓ Intermunicipal Collaboration Framework agreements with Mountain View County, Kananaskis Improvement District and the Town of Irricana were completed.
<u>Regional Growth Management Board Participation</u>	<ul style="list-style-type: none">✓ The County had 100% participation in Calgary Metropolitan Region Board (CMRB) committees and technical advisory groups in Q3 2024. Administration supported elected officials at five Calgary Metropolitan Region Board and Committee meetings, requiring a total of 39 staff hours, and attended 10 Technical Advisory Group meetings, requiring a total of 46 staff hours.
<u>Management of Other Governmental Relationships</u>	<ul style="list-style-type: none">✓ Attended South Central Zone Rural Municipalities of Alberta (SCRMA) Board of Directors meeting on August 9th. Attended two SCRMA Resolution Committee Meetings, September 6th and September 27th. Attended six meetings with Government of Alberta officials from July 18 - September 20 regarding Prairie Economic Gateway regulatory barriers and potential funding opportunities.

SERVICE PERFORMANCE: Q3 2024

Fleet Provision & Facility Access

- Bi-weekly meetings with Fire Service maintenance contractor has reduced downtime for the Fire Service fleet and the time to close work orders.
- Building Condition Assessments for all County facilities are underway. This will assist in improving planning and budget for preventative maintenance and repairs.

	Q1 2024	Q2 2024	Q3 2024
Number of facilities work orders	240	265	237
Number of fleet work orders	600	561	463
Average time to close work orders	1 day (internal)	1 day (internal)	1 day (Internal)
	24 days (external)	24 days (external)	21 days (external)
Litres of Fuel used *	160,451	179,470	153,021
Number of Commercial Vehicle Inspections	28	24	19
% of Commercial Vehicle Inspections completed	32%	27%	21%

*Includes Diesel and Gas

Land Administration

- Investment in Land Administration has resulted in improvements with lease/licenses compliance, with private utility occupations anticipated to be addressed during Q4.

% Lease/License Agreements Up to date	Q1 2024	Q2 2024	Q3 2024
Lease - Recreation (14)	0	100%	88%
License - Recreation (42)	40%	40%	60%
License - Private Utility (21)	0	0	0%

Engineering Design & Construction

- Nine Capital Projects were completed in Q3 2024, with several more expected to be complete by the end of Q4.
- The Bragg Creek Flood Mitigation project (\$40 million) was delivered on time and on budget. All required information has been submitted to the province.
- There are eight Engineering studies underway, including levy updates that involve public engagement.
- Circulations have seen a 15% increase over the same period in 2023.

	Q1 2024	Q2 2024	Q3 2024
Number of Capital Projects (Total)	46	42	33
% of Capital Projects on Track	87%	90%	94%
Number of Engineering Projects (Total)	8	8	8
% of Engineering Projects On-Track	75%	88%	88%

FINANCIAL UPDATE: Q3 2024

Municipal Operations

The overall municipal operations variance is expected to become a \$6.1 million favorable (surplus) variance at year-end primarily due to:

- Higher than anticipated revenues of \$4.4M: Includes investment interest revenues of \$2.8M, building permit revenue of \$1.3M, increased road operations revenue for road allowance request and gravel sales \$830K, fire service revenue of \$431K, net cemetery revenues of \$200K and net water and wastewater revenues \$125K. This is offset by a reduction in tax revenue (\$1.2M).
- Higher than anticipated cost saving of \$1.6M: because of reduced staffing cost due to vacancies and leaves of absence.
- Q3 forecast year end positive variance is less than the Q2 forecasted year end positive variance by \$825,000. This reduction is primarily due to a reduction in projected tax penalties and staffing vacancies being filled.

Total 2024 budget increased by \$2.5M from the Q2 to Q3 primarily due to the following approved budget adjustments:

- Increased Funding contribution from Transportation and Economic Corridor \$2.4M
- FCSS Provincial Revenue Carryover \$30K
- Water/ Wastewater Utility RFP \$71K

Municipal Operations	Projected Variance to December 31, 2024
(in millions of dollars)	2024 Year End Surplus
Total TAX Supported Surplus (Deficit)	12.0
Total Utility Surplus (Deficit)	-5.9
Total Combined Surplus (Deficit)	6.1

Capital Spend

The total capital budget of \$42.1 million consists of the current year and the prior year's carry-forward amounts. As of September 2024, \$8.5 million of the total County capital budget has been spent or committed.

ROCKY VIEW COUNTY CAPITAL EXPENDITURES INCURRED TO DATE As of September, 2024			
	BUDGET	ACTUAL	BUDGET REMAINING
Recreation, Parks & Community Support	\$2,880,000.00	\$ 278,056.87	\$ 2,601,943.13
Information Technology	1,029,500	704,913	324,587
Fire Services & Emergency Management	501,300	78,421	422,879
Enforcement	180,000	-	180,000
Capital Project Management	33,849,100	4,857,945	28,991,155
Transportation Services *	66,700	229,575	(162,875)
Operational Services	3,601,200	2,303,145	1,298,055
Financial Services	15,500	6,806	8,694
Total Capital Expenditures Incurred to Date	\$ 42,123,300	\$ 8,458,863	\$ 33,664,437

Attachment C contains variance analysis on individual major/significant projects. Major projects in the County are defined as projects with a budget equal to or greater than \$1.0 million.

FINANCIAL UPDATE: Q3 2024

Debt Limit Calculation

As of September 30, 2024, the County had \$53.4 million of long-term debt outstanding, which consisted of \$50.9 million in capital debt and \$2.5 million in operating debt. The county is trending to \$49.1 million at year's end. Additional details are shown in Attachment D.

Debt Limit Calculation		
as of Sept 30, 2024		
	Sept 30, 2024	December 31, 2023
Total Debt Limit	228,136,496	228,136,496
Total short term debt	-	-
Total long term debt	53,364,487	53,798,830
Total amount of debt limit available	\$ 174,772,009	\$ 174,337,666
Service on debt limit	38,022,749	38,022,749
Service on debt	7,089,649	7,791,015
Amount of service on debt limit available	\$ 30,933,100	\$ 30,231,734

Reserves

As of September 30, 2024, the County had recognized a \$150K increase in reserves for a balance of \$148.4 million consisting of accrued interest to the public reserve of \$3.5M and interest revenue for the Utility Off-site Levy Reserve accounts of \$197K. This amount is offset by the transfer to revenue of the 2023 Carry Over of (\$2.1M) and general grants to the community groups via the public reserve (\$1.4M). Additional details on reserve accounts are shown in Attachment E.

ROCKY VIEW COUNTY RESERVES SUMMARY As of September 30, 2024				
DESCRIPTION	2024			2024
	BEGINNING			YTD
	BALANCE	ADDITIONS	REDUCTIONS	BALANCE
Operating	\$ 3,732,144	\$ -	\$ 2,125,128	\$ 1,607,016
Capital	40,418,535	3,470,614	1,393,512	42,495,636
Off-Site Levy	36,666,004	197,373	-	36,863,377
Other (TSR & Lib)	65,700,769	-	-	65,700,769
Utilities	1,764,098	-	-	1,764,098
	\$ 148,281,550	\$ 3,667,986	\$ 3,518,640	\$ 148,430,896