

ROCKY VIEW COUNTY  
ORGANIZATIONAL MEETING MINUTES  
October 22, 2019

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An organizational meeting of Rocky View County Council was held in the Council Chambers of the County Hall, 262075 Rocky View Point, Rocky View County, Alberta on October 22, 2019 commencing at 9:00 a.m.

Present:	Division 1	Councillor M. Kamachi
	Division 2	Councillor K. McKylor
	Division 3	Councillor K. Hanson (arrived at 9:05 a.m.)
	Division 4	Councillor A. Schule
	Division 5	Councillor J. Gautreau
	Division 6	Councillor G. Boehlke
	Division 7	Councillor D. Henn
	Division 8	Councillor S. Wright
	Division 9	Councillor C. Kissel

Also Present:

- A. Hoggan, Chief Administrative Officer
- K. Robinson, Executive Director, Corporate Services
- B. Riemann, Executive Director, Operations
- G. Kaiser, Executive Director, Community and Business
- M. Wilson, A/Executive Director, Community Development Services
- C. Satink, Municipal Clerk, Municipal Clerk's Office
- T. Andreasen, Deputy Municipal Clerk, Municipal Clerk's Office

**Call to Order**

Chief Administrative Officer Al Hoggan called the meeting to order at 9:00 a.m. with all members present with the exception of Councillor Hanson.

**1-19-10-22-01 (A)**

**Updates/Acceptance of Agenda**

MOVED by Councillor Henn that the October 22, 2019 organizational meeting agenda approved as presented.  
Carried  
Absent: Councillor Hanson

**1-19-10-22-02 (B)**

**Voting Procedures**

Chief Administrative Officer Al Hoggan outlined the voting procedures outlined in Rocky View County Bylaw C-7907-2019, being the *Procedure Bylaw*, to be used for all elections at the organizational meeting.

**1-19-10-22-03 (C)**

**Appointment of Scrutineers**

MOVED by Councillor Schule that Executive Directors Kent Robinson and Byron Riemann be appointed as scrutineers for all elections conducted at the October 22, 2019 organizational meeting.  
Carried  
Absent: Councillor Hanson

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**1-19-10-22-04 (D)**  
**Election of the Reeve**

Chief Administrative Officer Al Hoggan called for nominations for Reeve.

Councillor Schule nominated Councillor Boehlke. Councillor Boehlke accepted the nomination.

Councillor Wright nominated Councillor Kissel. Councillor Kissel accepted the nomination.

MOVED by Councillor Gautreau that nominations cease.

Carried  
Absent: Councillor Hanson

Councillor Hanson arrived at the meeting at 9:05 a.m.

Executive Directors Kent Robinson and Byron Riemann conducted the election by secret ballot.

Councillor Boehlke was elected as Reeve.

Municipal Clerk Charlotte Satink administered the Oath of Office for Reeve Boehlke.

Reeve Boehlke assumed the Chair.

**1-19-10-22-05 (E)**  
**Election of the Deputy Reeve**

Reeve Boehlke called for nominations for Deputy Reeve.

Councillor McKylor nominated Councillor Schule. Councillor Schule accepted the nomination.

Councillor Kissel nominated Councillor Hanson. Councillor Hanson accepted the nomination.

MOVED by Councillor Henn that nominations cease.

Carried

Executive Directors Kent Robinson and Byron Riemann conducted the election by secret ballot.

Councillor Schule was elected as Deputy Reeve.

Municipal Clerk Charlotte Satink administered the Oath of Office for Deputy Reeve Schule.

Deputy Reeve Schule assumed the Vice Chair.

**1-19-10-22-06 (F)**  
**Establish 2020 Council and Committee Meeting Dates**

MOVED by Deputy Reeve Schule that the 2020 meeting dates meeting dates in Attachment 'A' be amended as follows:

- Switch the April 14, 2020 Council meeting and April 7, 2020 Governance and Priorities Committee meeting dates;

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- Switch the September 8, 2020 Council meeting and September 1, 2020 Governance and Priorities Committee meeting dates; and
  - Switch the October 13, 2020 Council meeting and October 6, 2020 Governance and Priorities Committee meeting dates.

Carried

MOVED by Deputy Reeve Schule that the 2020 Rocky View County Council and Committee meeting dates be approved as per the amended Attachment 'A'.

Carried

**1-19-10-22-07 (G-1)**

**Governance and Priorities Committee**

Chair of the Governance and Priorities Committee

Reeve Boehlke called for nominations for Chair of the Governance and Priorities Committee.

Councillor McKylor nominated Councillor Gautreau. Councillor Gautreau accepted the nomination.

Councillor Henn nominated Councillor McKylor. Councillor McKylor declined the nomination.

Councillor Kissel nominated Councillor Kamachi. Councillor Kamachi declined the nomination.

MOVED by Deputy Reeve Schule that nominations cease.

Carried

Councillor Gautreau was elected as Chair of the Governance and Priorities Committee by acclamation for a one year term to expire in October, 2020.

Vice Chair of the Governance and Priorities Committee

Reeve Boehlke called for nominations for Vice Chair of the Governance and Priorities Committee.

Councillor Gautreau nominated Councillor McKylor. Councillor McKylor accepted the nomination.

Councillor Kissel nominated Councillor Kamachi. Councillor Kamachi declined the nomination.

MOVED by Deputy Reeve Schule that nominations cease.

Carried

Councillor McKylor was elected as Vice Chair of the Governance and Priorities Committee by acclamation for a one year term to expire in October, 2020.

**1-19-10-22-07 (G-2)**

**Recreation Governance Committee**

Chair of the Recreation Governance Committee

Reeve Boehlke called for nominations for Chair of the Recreation Governance Committee.

Councillor Kamachi nominated Councillor McKylor. Councillor McKylor accepted the nomination.

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The Chair called for a recess at 9:27 a.m. and called the meeting back to order at 9:30 a.m. with all previously mentioned members present with the exception of Councillor Kissel.

MOVED by Councillor Henn that nominations cease.

Carried  
Absent: Councillor Kissel

Councillor McKylor was elected as Chair of the Recreation Governance Committee by acclamation for a one year term to expire in October, 2020.

Vice Chair of the Recreation Governance Committee

Reeve Boehlke called for nominations for Vice Chair of the Recreation Governance Committee

Councillor Kamachi nominated Councillor Gautreau. Councillor Gautreau accepted the nomination.

Councillor Kissel returned to the meeting at 9:33 a.m.

MOVED by Councillor Henn that nominations cease.

Carried

Councillor Gautreau was elected as Vice Chair of the Recreation Governance Committee by acclamation for a one year term to expire in October, 2020.

**1-19-10-22-07 (G-3)**  
**Agricultural Service Board**

Agricultural Service Board Councillors

Reeve Boehlke called for nominations for three Councillors on the Agricultural Service Board.

Councillor Kamachi nominated Councillor McKylor. Councillor McKylor accepted the nomination.

Councillor McKylor nominated Councillor Kamachi. Councillor Kamachi accepted the nomination.

Councillor McKylor nominated Councillor Henn. Councillor Henn accepted the nomination.

MOVED by Deputy Reeve Schule that nominations cease.

Carried

Councillor McKylor, Councillor Kamachi, and Councillor Henn were elected as Councillors on the Agricultural Service Board by acclamation for one year terms to expire in October, 2020.

Chair of the Agricultural Service Board

Reeve Boehlke called for nominations for Chair of the Agricultural Service Board.

Councillor McKylor nominated Councillor Henn. Councillor Henn accepted the nomination.

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MOVED by Councillor Gautreau that nominations cease.

Carried

Councillor Henn was elected as Chair of the Agricultural Service Board by acclamation for a one year term to expire in October, 2020.

Agricultural Service Board Member at Large (east of Highway 2)

Reeve Boehlke called for nominations for one member at large from east of Highway 2 on the Agricultural Service Board.

Councillor Henn nominated Ludwig Reicheneder.

Councillor Hanson nominated Laura Chitwood.

MOVED by Deputy Reeve Schule that nominations cease.

Carried

Executive Directors Kent Robinson and Byron Riemann conducted the election by secret ballot.

Ludwig Reicheneder was elected as member at large from east of Highway 2 on the Agricultural Service Board by secret ballot for a three year term to expire in October, 2022.

**1-19-10-22-07 (G-4)**

**Family and Community Support Services Board**

Family and Community Support Services Board Councillors

Reeve Boehlke called for nominations for two Councillors on the Family and Community Support Services Board.

Councillor Kamachi nominated Councillor McKylor. Councillor McKylor accepted the nomination.

Councillor McKylor nominated Councillor Kamachi. Councillor Kamachi accepted the nomination.

MOVED by Deputy Reeve Schule that nominations cease.

Carried

Councillor McKylor and Councillor Kamachi were elected as Councillors on the Family and Community Support Services Board by acclamation for one year terms to expire in October, 2020.

Family and Community Support Services Board Members at Large (two year terms)

Reeve Boehlke called for nominations for three members at large (two year terms) on the Family and Community Support Services Board.

Councillor Hanson nominated Dimitri Dimopoulos, Hamish Kerfoot, and Tiffany Fassnidge.

Councillor McKylor nominated Leah Stewart.

Councillor Kamachi nominated Sarita Barrett.

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MOVED by Councillor Kamachi that nominations cease.

Carried

Executive Directors Kent Robinson and Byron Riemann conducted the election by secret ballot.

Dimitri Dimopoulos, Tiffany Fassnidge, and Leah Stewart were elected as members at large on the Family and Community Support Services Board by secret ballot for two year terms to expire in October, 2021.

Family and Community Support Services Board Member at Large (three year term)

Reeve Boehlke called for nominations for one member at large (three year term) on the Family and Community Support Services Board.

Councillor Hanson nominated John Lowe.

Councillor McKylor nominated Sarita Barrett.

Councillor Kamachi nominated Hamish Kerfoot.

MOVED by Councillor McKylor that nominations cease.

Carried

Executive Directors Kent Robinson and Byron Riemann conducted the election by secret ballot.

Sarita Barrett was elected as member at large on the Family and Community Support Services Board by secret ballot for a three year term to expire in October, 2022.

**1-19-10-22-07 (G-5)**

**Subdivision and Development Appeal Board and Enforcement Appeal Committee**

Subdivision and Development Appeal Board and Enforcement Appeal Committee Councillor

Reeve Boehlke called for nominations for one Councillor on the Subdivision and Development Appeal Board and Enforcement Appeal Committee.

Deputy Reeve Schule nominated Councillor Henn. Councillor Henn accepted the nomination.

Councillor Henn nominated Councillor Gautreau. Councillor Gautreau declined the nomination.

MOVED by Councillor McKylor that nominations cease.

Carried

Councillor Henn was elected as Councillor on the Subdivision and Development Appeal Board and Enforcement Appeal Committee by acclamation for a one year term to expire in October, 2020.

Subdivision and Development Appeal Board and Enforcement Appeal Committee Alternate Councillor

Reeve Boehlke called for nominations for one alternate Councillor on the Subdivision and Development Appeal Board and Enforcement Appeal Committee.

Councillor Gautreau nominated Councillor McKylor. Councillor McKylor accepted the nomination.

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MOVED by Councillor Henn that nominations cease.

Carried

Councillor McKylor was elected as alternate Councillor on the Subdivision and Development Appeal Board and Enforcement Appeal Committee by acclamation for a one year term to expire in October, 2020.

Subdivision and Development Appeal Board and Enforcement Appeal Committee Members at Large  
(two year terms)

Reeve Boehlke called for nominations for two members at large (two year terms) on the Subdivision and Development Appeal Board and Enforcement Appeal Committee.

Councillor Henn nominated Wendy Metzger and Hazel George.

Councillor Hanson nominated Jason Kirkman and Pam Whitnack.

Councillor Wright nominated Don Kochan.

Councillor McKylor nominated Ian Galbraith.

MOVED by Councillor Kamachi that nominations cease.

Carried

Executive Directors Kent Robinson and Byron Riemann conducted the election by secret ballot.

Wendy Metzger and Hazel George were elected as members at large on the Subdivision and Development Appeal Board and Enforcement Appeal Committee by secret ballot for two year terms to expire in October, 2021.

Subdivision and Development Appeal Board and Enforcement Appeal Committee Alternate Member at Large  
(two year term)

Reeve Boehlke called for nominations for one alternate member at large (two year term) on the Subdivision and Development Appeal Board and Enforcement Appeal Committee.

Councillor Kamachi nominated Ian Galbraith.

Councillor Hanson nominated Pam Whitnack.

MOVED by Councillor Henn that nominations cease.

Carried

Executive Directors Kent Robinson and Byron Riemann conducted the election by secret ballot.

Ian Galbraith was elected as alternate member at large on the Subdivision and Development Appeal Board and Enforcement Appeal Committee by secret ballot for a two year term to expire in October, 2021.

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Subdivision and Development Appeal Board and Enforcement Appeal Committee Members at Large  
(three year terms)

Reeve Boehlke called for nominations for two members at large (three year terms) on the Subdivision and Development Appeal Board and Enforcement Appeal Committee.

Councillor Henn nominated Morrie M. Goetjen and Tricia Fehr.

Councillor Hanson nominated Clayton Tychkowsky and Jason Kirkman.

Councillor Wright nominated Don Kochan and Syd Hartley.

MOVED by Deputy Reeve Schule that nominations cease.

Carried

Executive Directors Kent Robinson and Byron Riemann conducted the election by secret ballot.

Morrie M. Goetjen and Tricia Fehr were elected as members at large on the Subdivision and Development Appeal Board and Enforcement Appeal Committee by secret ballot for three year terms to expire in October, 2022.

Subdivision and Development Appeal Board and Enforcement Appeal Committee Alternate Member at Large  
(three year term)

Reeve Boehlke called for nominations for one alternate member at large (three year term) on the Subdivision and Development Appeal Board and Enforcement Appeal Committee.

Councillor Henn nominated Pam Whitnack.

Councillor McKylor nominated Clayton Tychkowsky.

MOVED by Councillor Gautreau that nominations cease.

Carried

Executive Directors Kent Robinson and Byron Riemann conducted the election by secret ballot.

Pam Whitnack was elected as alternate member at large on the Subdivision and Development Appeal Board and Enforcement Appeal Committee by secret ballot for a three year term to expire in October, 2022.

MOTION ARISING:

MOVED by Deputy Reeve Schule that Administration be directed to bring forward amendments to the *Appeal and Review Panel Bylaw* to reflect that the Chair will be appointed by Council.

Carried

**1-19-10-22-07 (G-6)**

**Assessment Review Boards**

MOVED by Deputy Reeve Schule that no members at large be appointed to the Assessment Review Boards for a three year term.

Defeated



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Assessment Review Boards Members at Large

Reeve Boehlke called for nominations for two members at large on the Assessment Review Boards.

Councillor McKylor nominated Clayton Tychkowsky.

Councillor Henn nominated Wendy Metzger.

Councillor Hanson nominated Robert Doherty.

MOVED by Deputy Reeve Schule that nominations cease.

Carried

Executive Directors Kent Robinson and Byron Riemann conducted the election by secret ballot.

Wendy Metzger and Clayton Tychkowsky were elected as member at large on the Assessment Review Boards by secret ballot for three year terms to expire in October, 2022.

**1-19-10-22-07 (G-7)**

**Bragg Creek FireSmart Committee**

Reeve Boehlke called for nominations for a minimum of six members at large (four year terms) on the Bragg Creek FireSmart Committee.

Councillor Kamachi nominated Andrea Sparkes, Charlie McLean, Jeff Hughes, Jorge de Freitas, Gary Nikiforuk, Peter Dwan, Roche Herbst, and Ryan LeBoutillier.

MOVED by Councillor Kamachi that nominations cease.

Carried

Andrea Sparkes, Charlie McLean, Jeff Hughes, Jorge de Freitas, Gary Nikiforuk, Peter Dwan, Roche Herbst, and Ryan LeBoutillier were elected as members at large on the Bragg Creek FireSmart Committee by acclamation for four year terms to expire in October, 2023.

**1-19-10-22-07 (H-1)**

**Calgary Metropolitan Region Board**

Calgary Metropolitan Region Board Councillor

Reeve Boehlke called for nominations for Councillor on the Calgary Metropolitan Region Board.

Deputy Reeve Schule nominated Reeve Boehlke. Reeve Boehlke accepted the nomination.

MOVED by Deputy Reeve Schule that nominations cease.

Carried

Reeve Boehlke was elected as Councillor on the Calgary Metropolitan Region Board by acclamation for a one year term to expire in October, 2020.

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Calgary Metropolitan Region Board Alternate Councillor

Reeve Boehlke called for nominations for alternate Councillor on the Calgary Metropolitan Region Board.

Deputy Reeve Schule nominated Councillor Gautreau. Councillor Gautreau accepted the nomination.

MOVED by Deputy Reeve Schule that nominations cease.

Carried

Councillor Gautreau was elected as alternate Councillor on the Calgary Metropolitan Region Board by acclamation for a one year term to expire in October, 2020.

**1-19-10-22-07 (H-2)**

Calgary Airport Authority Board of Directors

MOVED by Councillor McKylor that Randolph Carron be appointed as Rocky View County's representative on the Calgary Airport Authority Board of Directors for a four year term to expire at the October 2023 Organizational Meeting.

Carried

Adjournment

MOVED by Councillor McKylor that the October 22, 2019 organizational meeting be adjourned at 10:31 a.m.

Carried

  
\_\_\_\_\_  
Reeve or Deputy Reeve

  
\_\_\_\_\_  
Chief Administrative Officer or Designate