

# Organizational Meeting Agenda

October 25, 2016  
9:00 a.m.



ROCKY VIEW COUNTY  
Cultivating Communities  
911 – 32 AVENUE NE  
CALGARY, AB, T2E 6X6

## A CALL MEETING TO ORDER – Municipal Clerk

## B VOTING PROCEDURES

Voting procedures and voting by secret ballot for the Reeve, Deputy Reeve and the appointment of Committee Members with the destruction of the ballots at the end of the Organizational Meeting as per Section 185.1 of the *Municipal Government Act* and Section 7 of Procedure Bylaw C-7295-2013.

In the event of a tie vote, the following motion may take place:

- (i) THAT the vote be tabled to a second Organizational Meeting.

## C APPOINTMENT OF SCRUTINEERS

### Recommendation:

THAT Kent Robinson and Chris O'Hara be appointed Scrutineers for the 2016 Organizational Meeting.

## D ELECTION OF REEVE FOR THE ENSUING YEAR

*MGA Section 150(2)*

**Municipal Clerk** calls for nominations.

## E ELECTION OF DEPUTY REEVE FOR THE ENSUING YEAR

*MGA Section 152(1)*

**Reeve** calls for nominations.

## F ESTABLISH 2017 COUNCIL AND COMMITTEE MEETING DATES

- 1. Report

Page 8

## G APPOINTMENT OF 'INTERNAL' COMMITTEES

- 1. Policy & Priorities Committee  
*Committees Bylaw C-6138-2005*

- a. Appointment of Chair for a One (1) Year Term

**Clerk's Note:** Membership on the Policy and Priorities Committee is all members of Council. Appointment of the Vice Chair shall be at the first meeting of the Committee.

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## 2. Agricultural Service Board

*Council Procedure 500*

a. Appointment of Three (3) Council Representatives for a One (1) Year Term

b. Appointment of Chair of the Agricultural Service Board

**Clerk's Note:** Vice Chair shall be appointed at the first Board meeting.

c. Appointment of One (1) Member at Large (East of Highway 2) for a Three (3) Year Term

**Applicants:** *G. Isaac (1 year extension)*  
*L. Reicheneder*

## 3. Assessment Review Board

*Bylaw C-6903-2010*

a. Appointment of Three (3) Local Members for a Three (3) Year Term

**Applicants:** *J. Gautreau (incumbent)*  
*S. Habibi*

**Clerk's Note:** Administration will re-advertise for another member for the Assessment Review Board.

## 4. Family & Community Support Services Board

*Bylaw C-7387-2014*

a. Appointment of Two (2) Council Representatives for a One (1) Year Term

b. Appointment of One (1) Rural Member for a Two (2) Year Term

**Applicant:** *D. Maclean*

**Clerk's Note:** Appointment of Chair and Vice Chair shall be at the first meeting of the Committee.

## 5. Subdivision & Development Appeal Board

*Bylaw C-6262-2006*

### **Development Appeal Board**

a. Appointment of Three (3) Council Representatives for a One (1) Year Term

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**Clerk's Note:** The appointment of Chair and Vice Chair shall be at the first meeting of the Committee.

## b. Appointment of Four (4) Members at Large for a One (1) Year Term

**Applicants:** *H. George (incumbent), I. Galbraith (incumbent)  
R. Spence (incumbent), W. Metzger (incumbent)  
S. Hartley, A. Culp, J. Gautreau, D. Kochan  
R. Molle, J. Herman, O. Channan  
E. Wittstock, K. Sawatzky, C. Wallace*

**Clerk's Note:** Appointment of the Chair and Vice Chair of the Development Board shall be at the first meeting of the Board.

## Subdivision Appeal Board

### a. Appointment of Seven (7) Members at Large for a One (1) Year Term

**Applicants:** *H. George (incumbent), I. Galbraith (incumbent)  
R. Spence (incumbent), W. Metzger (incumbent)  
S. Hartley, S. Habibi, A. Culp  
J. Gautreau, R. Molle, O. Channan*

**Clerk's Note:** Appointment of the Chair and Vice Chair for the Subdivision Appeal Board shall be at the first meeting of the Board.

## H APPOINTMENT OF 'EXTERNAL' COMMITTEES

### 1. Pete Knight Arena Management Board

#### a. Appointment of One (1) Member from the Crossfield Recreation Area for a Three (3) Year Term

**Applicant:** No applications received

**Clerk's Note:** Administration will re-advertise for a member at large from the Crossfield Recreation Area.

## I APPOINTMENT OF RECREATION DISTRICTS

### 1. Bearspaw/Glendale Recreation District

*Bylaw C-7038-2011*

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- a. **Appointment of Two (2) Members at Large from the Bears paw/Glendale Recreation District for a Three (3) Year Term**

**Applicants:**                      *R. Kashyap (incumbent)*  
   *T. Hope*

2. **Bow North Recreation District**

*Bylaw C-7233-2013*

- a. **Appointment of Five (5) Members at Large from the Bow North Recreation District for a Three (3) Year Term**

**Applicants:**                      *B. Kuryk (incumbent)*  
   *C. Carroubourg (incumbent)*  
   *L. Baker*  
   *H. Wilkie*  
   *S. Fuss*

3. **Chestermere-Conrich Recreation District**

*Bylaw C-6336-2006*

- a. **Appointment of Three (3) Members at Large from the Chestermere-Conrich Recreation District for a Two (2) Year Term**

**Applicants:**                      *D. Deeter (incumbent)*  
   *J. Gautreau (incumbent)*

**Clerk's Note:** Administration will re-advertise for a member at large from the Chestermere-Conrich Recreation District.

4. **Crossfield Recreation District**

*Bylaw C-7470-2015*

- a. **Appointment of One (1) Member at Large from the Crossfield Recreation District for a Three (3) Year Term**

**Applicants:**                      *No applications received*

**Clerk's Note:** Administration will re-advertise for a member at large from the Crossfield Recreation District.

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## 5. Madden Recreation District

*Bylaw C-6227-2007*

- a. **Appointment of Two (2) Members from the Madden Recreation District for a Three (3) Year Term**

**Applicants:** *D. Rowney (incumbent)*  
*W. Rendall (incumbent)*

## 6. Ranch Lands Recreation District

*Bylaw C-6297-2006*

- a. **Appointment of One (1) Member from the Cochrane and District Ag Society for a Three (3) Year Term**

**Applicant:** *S. Cena (incumbent)*

- b. **Appointment of One (1) Member from the Spray Lakes Recreation Society for a Three (3) Year Term**

**Applicant:** *No applications received*

**Clerk's Note:** Administration will re-advertise for a member from the Spray Lakes Recreation Society.

- c. **Appointment of One (1) Member at Large from the Ranch Lands Recreation Area for a Three (3) Year Term**

**Applicant:** *C. Hardy (incumbent)*

## 7. Rocky View Central Recreation District

*Bylaw C-6514-2007*

- a. **Appointment of Three (3) Members from East of Highway 2 for a Three (3) Year Term**

**Applicants:** *S. Hartley (incumbent)*  
*R. Pedersen (incumbent)*

**Clerk's Note:** Administration will re-advertise for a member at large from East of Highway 2.

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- b. **Appointment of Three (3) Members from West of Highway 2 for a Three (3) Year Term**

**Applicants:**                      *D. Hawkins (incumbent)*  
   *L. Presiloski (incumbent)*  
   *M. Strachey (incumbent)*

8. **Rocky View East Recreation District**  
*Bylaw C-6622-2008*

- a. **Appointment of One (1) Member from the Rocky View East Recreation District for a Three (3) Year Term**

**Applicant:**                              *T. Poffenroth (incumbent)*  
   *A. Culp*  
   *D. Mosondz*

- b. **Appointment of One (1) Member from the Hamlet of Kathryn for a Three (3) Year Term**

**Applicant:**                              *H. Shierman (incumbent)*

- c. **Appointment of One (1) Member from the Hamlet of Delacour for a Three (3) Year Term**

**Applicant:**                              *D. Standen (incumbent)*

- d. **Appointment of One (1) Member from the Hamlet of Dalroy for a Three (3) Year Term**

**Applicant:**                              *B. Williams (incumbent)*

- e. **Appointment of One (1) Member from the Hamlet of Irricana for a Three (3) Year Term**

**Applicants:**                              *L. Wright (incumbent)*

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**9. Rocky View West Recreation District**  
*Bylaw C-7296-2013*

- a. **Appointment of Three (3) Members from Rocky View West Recreation District for a Three (3) Year Term**

**Applicants:**

*K. Magnuson (incumbent), M. Munro (incumbent)  
S. Shea, E. Wittstock*

**J ADJOURN THE MEETING**



## LEGISLATIVE SERVICES

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**TO:** Council  
**DATE:** October 25, 2016 **DIVISION:** All  
**FILE:** 2000-100  
**SUBJECT:** 2017 Council and Committee Meeting Dates

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### **<sup>1</sup>ADMINISTRATION RECOMMENDATION:**

THAT the 2017 Council and Committee meeting dates be approved as presented.

### **EXECUTIVE SUMMARY:**

Administration has reviewed the 2017 calendar and is providing recommendations that consider both Council and Committee meetings as well as other meetings and events.

### **BACKGROUND:**

The *Municipal Government Act*, Section 193(1), states:

“A Council may decide at a council meeting at which all the councilors are present to hold regularly scheduled council meetings on specified dates, times and places.”

In preparing the 2017 council meeting dates, consideration was given to the following:

- a. *Municipal Government Act*, Section 193(1) noted above.
- b. Established dates for other meetings and conferences attended by Council members.
- c. If additional meetings are required, Section 194 of the *Municipal Government Act*, permits a Special Meeting to be called by providing the public at least 24-hours notice.

Approved council/committee meeting dates are published in the Rocky View Weekly, posted on the Public Information Board at the Administration Building and posted to the County’s website.

Administration recommends approval in accordance with **Option # 1**.

### **BUDGET IMPLICATION(S):**

N/A

### **OPTIONS:**

- Option #1: THAT the 2017 Council and Committee meeting dates be approved as presented.
- Option #2: THAT Council provide alternative direction.

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<sup>1</sup> **Administration Resources**  
Charlotte Satink, A/ Manager Legislative Services



Respectfully submitted,

“KENT ROBINSON”

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General Manager

Concurrence,

“KEVIN GREIG”

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County Manager

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ATTACHMENT A: Proposed 2017 Council and Committee Meeting Dates

# ATTACHMENT A

**2017 Rocky View Council & Committee Dates<sup>(1)</sup>**  
**911 – 32 Avenue NE, Calgary, Alberta**  
 Council & Policy & Priorities Meetings Commence at 9:00 a.m.

January							February							March						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25
29	30	31					26	27	28					26	27	28	29	30	31	

  

April							May							June						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6					1	2	
2	3	4	5	6	7	8	7	8	9	10	11	12	13		5	6	7	8	9	10
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	

  

July							August							September						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5						1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30
30	31																			

  

October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
														31						

Council Meetings (Org Meeting October 24)		Development Appeal Board		ASB Meetings	
Policies & Priorities Committee		Nomination Day		ASB Provincial Conference (Edmonton)	
Rocky View County Stat Holidays		Municipal Election		ASB Provincial Tour (July 11-14, Olds)	
AAMD&C Conventions (Spring & Fall)		Council Orientation Dates		Regional ASB Conference (Date and location TBD)	
FCM Conference (Ottawa)		Stampede Breakfast (7:00 am to 9:00 am)			

(1) All Council & Committee meeting dates are subject to change by resolution. Special meetings may be added as per the regulations of the *Municipal Government Act*.

Approved: