



PAID-PER-CALL FIREFIGHTER

Application information



ROCKY VIEW COUNTY

Paid-Per-Call Firefighter Application

Paid-Per-Call positions are either **primary** or **secondary** responders.

Primary response candidates must live or work within a 15-minute drive from the community in which they volunteer. **Primary** response candidates may contact the fire station before submitting their application (Irricana: 403-935-4393; Madden: 403-946-0096; Langdon: 403-936-2368) to get an overview of the expectations of the station.

Secondary response candidates can live up to a one-hour drive (20 minutes preferred) from a paid-per-call station.



GENERAL REQUIREMENTS

- 18 years of age or older
- Class 5 (non GDL) licence
- Attendance at training days as set by the station
- Black CSA-approved steel-toed boots

1. APPLYING

Visit rockyview.ca/careers and create your personal profile. Complete the questionnaire and upload your resume, cover letter, and related certificates. All required components of your application must be uploaded to your online profile.

Set up a career alert on the careers site to receive notification of a competition in order to not miss an opportunity.

Enter your profile in an active competition.

Applications are only accepted when a competition has been posted on the website.

2. INTERVIEW

Once your application is received and reviewed, you may be contacted for an interview. Please bring contact information for three references with you.

3. BACKGROUND CHECKS

If you are selected to move forward after the interview, you will be required to submit a criminal record check including vulnerable sectors and a medical check. These are to be uploaded to your profile on rockyview.ca/careers. Once all checks are uploaded, please e-mail firefighters@rockyview.ca to notify that your file is complete.

Criminal Record Check

This is obtained from the RCMP or city police closest to your residence. Make sure to indicate that you require a vulnerable sector check. We can supply a letter to present which indicates you require the check for volunteer purposes. It will be at no charge (RCMP) or a reduced charge (Calgary Police Service). Check the City's website for which offices conduct checks. The check must be from within six months of the date of your interview.



Medical Check

A form will be provided to you and it must be completed by a physician. The check must be from within six months of the date of your interview.

Driver's Abstract

A form will be provided to you which gives consent for the County to pull your five-year Alberta Commercial Driver's Abstract. You will need to provide abstracts for each province where you have been a resident in the past five years other than Alberta.

4. NEXT STEPS

The references you provide at interview will be checked. If everything in your application is found to be in good order, your file will be forwarded for approval.

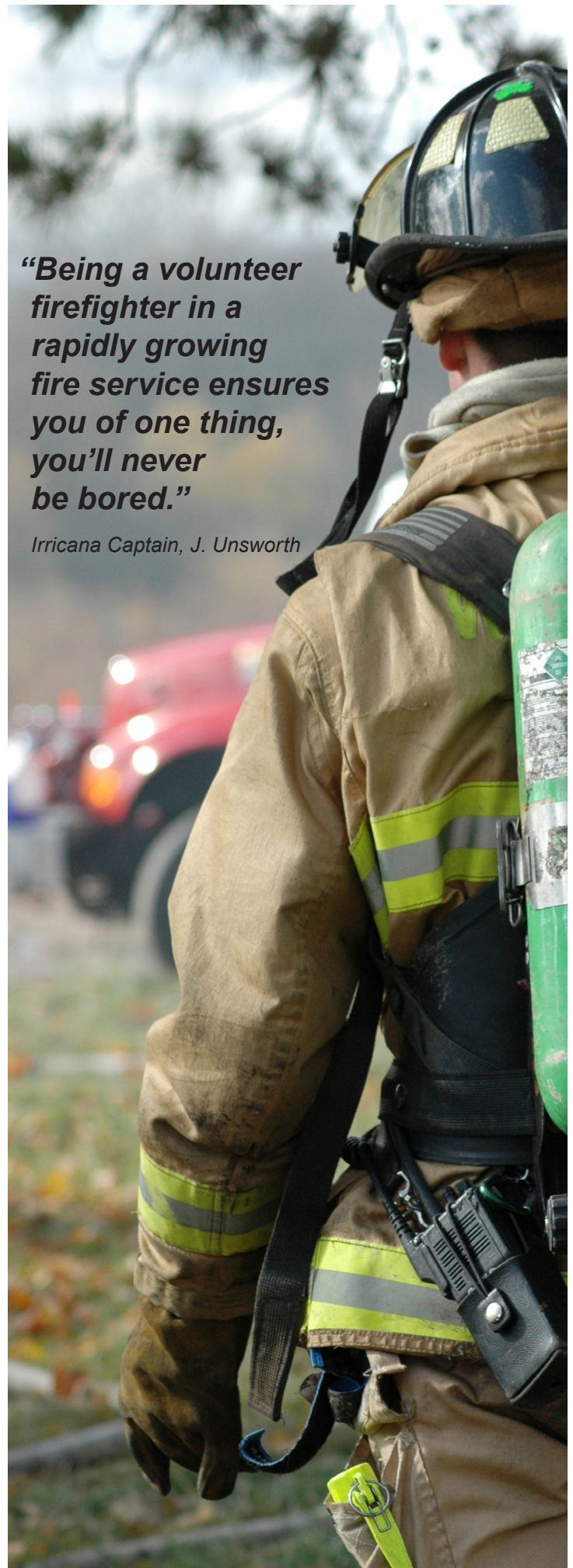
If approved, an offer will be sent and upon acceptance of the offer, you will be scheduled for orientation sessions. You will only be eligible to volunteer at a station after you have participated in orientation.

If you have questions regarding this process or your application please send them to firefighters@rockyview.ca.

CHECKLIST

- Residential requirement
- General requirements
- Resume and cover letter
- Driver's abstract with minimal infractions
- Criminal record check
- Satisfactory medical clearance

Rocky View County
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Rocky View County, AB T4A 0X2
403-230-1401
www.rockyview.ca



“Being a volunteer firefighter in a rapidly growing fire service ensures you of one thing, you’ll never be bored.”

Irricana Captain, J. Unsworth