

Rocky View County
Family & Community Support Services (FCSS)
Funding Application FAQ's



1) What is the Rocky View County FCSS program?

Family and Community Support Services (FCSS) is a partnership between the Province of Alberta and Rocky View County that develops, coordinates, and provides Rocky View citizens with a variety of preventive, social support programs. The County FCSS program provides funding to various non-profit organizations and agencies to enhance the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity.

2) What is the funding designed to do?

Applications must fall within one or more of the following criteria:

- help people develop independence, strengthen coping skills, and become more resistant to crisis;
- help people to develop an awareness of social needs;
- help people develop interpersonal and group skills which enhance constructive relationships among people;
- help people and communities to assume responsibility for decisions and actions which affect them;
- promote, encourage, and facilitate the involvement of volunteers.
- provide supports that help sustain people as active participants in the community.

3) What types of funding are available?

There are two funding opportunities available:

- a) General FCSS Funding - These dollars are for larger programs that address local needs.
- b) Special Project Funding - This type of funding is generally for one-time, short term, or pilot projects. It is for projects that are \$7,500 or less.

4) Who can apply for funding?

All applicants must be non-profit in nature. They can be either a registered society or a local government. All programs or projects must serve Rocky View County residents. Rocky View County residents do not include people who reside in Airdrie, Beiseker, Chestermere, Cochrane, Crossfield, Irricana or Redwood Meadows. It does include those who live outside of these municipalities and within the hamlets located within the County's borders.

5) What types of programs are not eligible for funding?

Individuals or for-profit groups and businesses cannot apply for funding.

Funding cannot be used for:

- recreation;
- public health transportation;
- direct assistance, including money, food, clothing, or shelter, to sustain an individual or family;
- rehabilitation; or
- duplication of services provided by other government agencies.

6) When can I apply for funding?

General FCSS Grant applications must be submitted by the application deadline approved by the FCSS Board for programs starting January 1 or later of the subsequent year. This will typically be at the end of August but may occur earlier or later as determined by the FCSS Board. Special Project Funding applications are received at this time also for the following year's projects and they are also accepted throughout the year the project is operating depending upon availability of funds. In all cases, no applications are accepted once all funding has been allocated.

7) What is the application review process?

- Application is submitted by the established deadline.
- Application is reviewed by the FCSS Coordinator for completeness and any additional information is collected (September/October).
- FCSS Board reviews all applications received and makes decisions based on (October/November).
- Applicants are notified as to the status of their application (December).
- Memorandum of Understanding is signed and first quarterly payment is issued (January) to successful applicants. Quarterly payments are then made in April, July, and October.

For Special Project, the process is the same, but the timelines are dependent on when the application is received. Only one cheque for the total amount is issued.

8) How are decisions on funding determined?

A seven member FCSS Board reviews all applications and makes decisions in accordance with the Rocky View County FCSS Bylaw and the Rocky View County FCSS Strategy Screen to ensure they:

- a. Meets FCSS Act and Regulation including prevention;
- b. Aligns with our vision/mission/values;
- c. Considers the impact on our stakeholders, partners, and the overall social well-being of the County;
- d. Brings people together and builds social capital;

- e. Uses research based best practises;
- f. Are evidence based;
- g. Are consistent with past successes;
- h. Positions us well for the future.

A project evaluation is required by February 28th of the following year if the application is successful.

9) What is a Program Logic Model (PLM)?

A PLM is a continuous improvement model that looks at the impact a program or service is having on a client's knowledge, behaviour, or skills. The FCSS General Funding application uses this format to ensure our outcomes for residents lead to an improvement in their lives.

10) Where can I get more information on the Provincial FCSS Act and Regulation?

Contact the County FCSS office or download it from:

[Family and Community Support Services \(FCSS\) program | Alberta.ca](#)

12) Who do I contact for further information regarding the County FCSS program or application process?

Cheryl Cresine, FCSS Coordinator

Rocky View County

262075 Rocky View Point

Rocky View County, Alberta T4A 0X2

Phone: 403.520.3957

E-mail: fcss@rockyview.ca Website: www.rockyview.ca/fcss