

DECLARATION OF USE – SECONDARY SUITE/ACCESSORY DWELLING UNIT

Please complete and sign this form, as part of a residential addition or renovation where the construction includes an area with provisions like those as defined for a Secondary Suite and Accessory Dwelling Unit

National Building Code – Current Alberta Edition Definitions

Secondary suite means a self-contained dwelling unit located in a building or portion of a building of only residential occupancy that contains only one other dwelling unit and common spaces, and where both dwelling units constitute a single real estate entity.

Dwelling unit means a suite operated as a housekeeping unit, used or intended to be used by one or more persons and usually containing cooking, eating, living, sleeping and sanitary facilities.

Oxford Dictionary Definition

Self-contained means independent; of living accommodation complete in itself.

Land Use Bylaw Definition

“Dwelling” or “Dwelling Unit” a building or portion of a building consisting of one or more rooms operated or intended to be operated as a permanent residence for a household, containing cooking, sleeping and sanitary facilities only for that unit. All Dwellings or Dwelling Units, except Dwelling, Tiny, shall have a permanent foundation.

“Accessory Dwelling Unit” means a subordinate Dwelling Unit that may be located within a principal building or an accessory building. An Accessory Dwelling Unit that is external to the principal building shall be on a permanent foundation and has a minimum gross floor area (GFA) of 37.1 m² (399.34 ft²).

Building Location Information

Building Address	
Owner Name	Phone Number
	Email

Questionnaire

Has a Development Permit been applied for, or issued for an Accessory Dwelling Unit or Secondary Suite? DP #:	YES	NO
Will the space be used as a Secondary Suite? (aka “granny flat”, “in-law suite” or any similarly termed or intended self-contained accommodation is deemed equivalent)	YES	NO
Will the space contain a cooking facility? (Such as a kitchen)	YES	NO
Will the area contain a hood fan or rough in for a hood fan?	YES	NO
Will the area contain any cooking appliance(s)? (Any one or more of the following such as a stove, range, hot plate, toaster oven, microwave etc.)	YES	NO

