

BUILDING PERMIT CHECKLIST FOR A SWIMMING POOL

This checklist details the application submission requirements when installing a swimming pool ie. above ground, in ground or indoor.

All Items below and supplementary documents must be submitted with your application. Documents must be clear, legible, accurate and drawn to professional drafting standards.

The forms and documents referenced in this checklist are available at www.rockyview.ca/building.

- **Building Permit Application**
- **Dimensioned Site Plans for Pool**
 - All active or abandoned gas wells, pipelines, easements and utility Right of Ways
 - All major and minor water courses
 - Front, side and rear yard setbacks to property lines
 - Existing and proposed Geodetic grades at corners of swimming pool
 - Area of the site, pool size and lot coverage
 - Retaining walls – including height from grade
- **Pool Specifications/Design Drawings**
 - Construction details (if site built)
 - Mechanical system schematics, including line sizes and location of inlets and outlets
 - Water supply and waste water disposal
 - Specifications (ie pool size, water volume, circulation rates, filter info, pump size/type/model, number of inlets, skimmers and drains)
- **HVAC Design**
 - A Professional design is required for HVAC systems when a swimming pool is located within a building.
- **Sub Trade Permit Application**
 - Electrical Permit
 - Gas Permit
 - Plumbing Permit

Provide one of the following:

- **Pool or Hot Tub Cover** – Provide pictures of the cover label showing it is ASTM F1346 certified and the lockable devices.

OR

- **Fence, Wall or Enclosure** – Outdoor pools must be protected by a fence, wall or enclosure meeting the following conditions:
 - 1.8m high for a private swimming pool
 - All horizontal and diagonal members must be on the pool side
 - No device is allowed that could cause an electric current to pass through the fence or gate and no barbed wire is allowed, and
 - A gate that is:
 - Same height as the fence
 - Equipped with a self-closing device
 - Equipped with a self-latching device on the inside of the gate, not less than 1.5 meters above ground level
 - Capable of being locked