

## **BUILDING PERMIT CHECKLIST FOR A HOT TUB**

**This checklist details the application submission requirements when completing a Hot Tub Permit Application**

All items below and supplementary documents must be submitted with your application. Documents must be clear, legible, accurate and drawn to professional drafting standards.

NOTE: Where the Hot Tub is located (on a deck or other structure), may also require a building permit for the structure.

The forms and documents referenced in this checklist are available at [www.rockyview.ca/building](http://www.rockyview.ca/building).

- **Building Permit Application**
- **Site Plan**  
*See also: Resources – ‘Site Plan Information Sheet’ on Rocky View County’s website in the Building Permit section.*
  - **All dimensions to scale (preferred scale – 1:200).**
  - **Front, side and rear yard setback dimensions to property lines.**
  - **Easements, utility Right of Ways.**
- **Hot Tub Cover**  
Provide pictures of the hot tub cover showing:
  - Product Label verifying it is ASTM F1346 certified.
  - Locking Clips
  - *A Final Site Inspection for the Hot Tub Building Permit is **not** required if photos confirming an approved cover and locking device are provided. A Verification of Compliance (VOC) is accepted in lieu of inspection as per the Rocky View County Quality Management Plan*
- **Sub Trade Permit Applications:**
  - Electrical Permit